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Tender

The provision of Software development, Data analytics and Reporting services.

COTTSWAY HOUSING ASSOCIATION LIMITED

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071204

Procurement identifier (OCID): ocds-h6vhtk-055e17 ([view related notices](#))

Published 5 November 2025, 11:46am

Scope

Description

We are seeking to appoint a suitably qualified and experienced organisation to provide software development, data analytics, and reporting services. This contract will provide us with ongoing access to technical resource and expertise to deliver systems development, automation, and data reporting as required.

The successful organisation will act as an extension of our internal IT and Projects team, providing a responsive and flexible service. We expect to be able to raise requests, discuss requirements directly with an account or project manager or technical resource, and have access to a pool of skilled technical professionals to deliver the necessary work in a timely manner.

This tender is being issued to procure an organisation to provide these services under a managed arrangement. The contract will include both planned development activity and reactive support aligned to defined Service Level Agreements (SLAs).

The successful organisation will be able to provide all essential requirements and as many of the desirable requirements as possible.

The initial term of this contract will be 24 months with an option to extend a further 12 months subject to review and agreement by both parties.

Total value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 February 2026 to 31 January 2028
- Possible extension to 31 January 2029
- 3 years

Description of possible extension:

Option to extend by an additional 12 months if provision of the contract continues to be successful

Main procurement category

Services

CPV classifications

- 48000000 - Software package and information systems
- 72000000 - IT services: consulting, software development, Internet and support

Contract locations

- UKC - North East (England)
 - UKD - North West (England)
 - UKE - Yorkshire and the Humber
 - UKF - East Midlands (England)
 - UKG - West Midlands (England)
 - UKH - East of England
 - UKI - London
 - UKJ - South East (England)
 - UKK - South West (England)
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Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

28 November 2025, 12:00pm

Tender submission deadline

1 December 2025, 12:00pm

Submission address and any special instructions

All correspondence and bid submissions must be made via the In-tend portal:

<https://in-tendhost.co.uk/cottsway.aspx/ProjectManage/139>

Tenders may be submitted electronically

Yes

Award criteria

Functional / Technical (60%)

Fulfilment of essential requirements

Extent of desirable requirements met

Approach to SLA management and service delivery

Account management and relationship model

Commercial & Contractual (40%)

Competitive pricing and value for money

Price transparency and clarity

Contractual compliance

Ethical and sustainable approach to business

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://in-tendhost.co.uk/cottsway.aspx/ProjectManage/139>

For access to the ITT please use the web address provided

Contracting authority

COTTSWAY HOUSING ASSOCIATION LIMITED

- Companies House: RS030651
- Public Procurement Organisation Number: PLWH-3995-TGDR

Cottsway House

Witney

OX28 4YG

United Kingdom

Contact name: Matt Batchelor

Email: CottswayProcurement@cottsway.co.uk

Region: UKJ14 - Oxfordshire

Organisation type: Public authority - sub-central government