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Tender

Provision of Insurance and Related Services to Sussex Housing & Care

Sussex Housing & Care

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071059

Procurement identifier (OCID): ocds-h6vhtk-05da73

Published 4 November 2025, 7:05pm

Scope

Description

Sussex Housing & Care are looking to appoint one or more providers to deliver their Insurance and related services for Property, legal liability and other general (non-life) insurable risks.

The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident and employment practices liability. This list is to be decided at the sole discretion of Sussex Housing & Care.

Suppliers will be required to have the financial ability to deliver the programme, the minimum accepted rating will be A-.

Suppliers will be assessed but not limited to the following high level criterion:

- The ability to provide the Contracting Authority with a choice of suitable insurers and/or suitable cover options

- A skilled and competent service team, being Client Relationship Management, Insurance Claims management, Insurance Broking / underwriting and insurable risk managers
- The delivery of quality service to the Contracting Authority and our clients, including that provided to us by any third-party contractor employed by you or by the Insurer(s) you propose

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Seaford:-Financial-and-insurance-services./E28Y839Z7C>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/E28Y839Z7C>

Total value (estimated)

- £410,000 excluding VAT
- £412,700 including VAT

Above the relevant threshold

Main procurement category

Services

Contract locations

- UK - United Kingdom

Lot constraints

Maximum number of lots a supplier can be awarded: 5

Description of how multiple lots may be awarded:

The contracting authority reserves the right to award contracts combining the following lots or groups of lots: Lots 1-6 will be individually evaluated and multiple awards may result. Where the respondee is an insurance Broker, it may choose to place the insurance(s) required within each Lot with different insurers at it's discretion, but full details of the risk carrier(s) will be required

Not the same for all lots

CPV classifications and contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Sussex Housing & Care

Description

A programme of General (non-life) insurance and related services for Sussex Housing & Care. The programme will require Insurance and related services for risks that may include but not be limited to: Property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident, professional indemnity, fidelity guarantee/crime, employment practices liability. This list is to be decided at the sole discretion Sussex Housing & Care.

Lot value (estimated)

- £360,000 excluding VAT
- £360,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513100 - Legal expenses insurance services
- 66513200 - Contractor's all-risk insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517300 - Risk management insurance services

- 66518000 - Insurance brokerage and agency services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 2. Insurance and related services associated with Engineering Insurance and Inspections for Sussex Housing & Care

Description

Sussex Housing & Care are looking to appoint one provider to deliver their Insurance and related services for Engineering Insurance and Inspections.

Lot value (estimated)

- £15,000 excluding VAT
- £17,700 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long Term Agreements with the bidder

and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66516000 - Liability insurance services
- 66517300 - Risk management insurance services
- 66518300 - Insurance claims adjustment services
- 71300000 - Engineering services
- 71631400 - Technical inspection services of engineering structures

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 3. Insurance and related services associated with Cyber Risk for Sussex Housing & Care

Description

Sussex Housing & Care are looking to appoint one provider to deliver their Insurance and related services for Cyber Risk cover.

Lot value (estimated)

- £10,000 excluding VAT

- £10,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66516000 - Liability insurance services
- 66517300 - Risk management insurance services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 4. Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) for Sussex Housing & Care

Description

Sussex Housing & Care are looking to appoint one or more providers to deliver their Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) cover.

Please note, Sussex Housing & Care will award either Lot 4 or Lot 5 at its sole discretion and will not Award both. Lot 5 estimate value has been left blank to avoid value duplication.

Lot value (estimated)

- £10,000 excluding VAT
- £10,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services

- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66516000 - Liability insurance services
- 66517300 - Risk management insurance services
- 66518000 - Insurance brokerage and agency services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 5. Insurance and related services associated with Terrorism and/or Political Violence (Non Pool-Re) for Sussex Housing & Care

Description

Sussex Housing & Care are looking to appoint one or more providers to deliver their Insurance and related services associated with Terrorism and/or Political Violence (Non Pool Re) cover.

Please note, Sussex Housing & Care will award either Lot 4 or Lot 5 at its sole discretion and will not Award both. Lot 5 estimate value has been left blank to avoid value duplication.

Lot value (estimated)

- £0 excluding VAT

- £0 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66515000 - Damage or loss insurance services
- 66516000 - Liability insurance services
- 66517300 - Risk management insurance services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 6. Insurance and related services associated with Directors' and Officers' Liability for Sussex Housing & Care

Description

Sussex Housing & Care are looking to appoint one or more providers to deliver their Insurance and related services associated with Directors' and Officers' Liability Cover.

Lot value (estimated)

- £15,000 excluding VAT
- £15,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Sussex Housing & Care will consider entering into Long term agreements with the bidder and/or the risk carriers proposed by the bidder, for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66000000 - Financial and insurance services
- 66510000 - Insurance services
- 66516500 - Professional liability insurance services

- 66517300 - Risk management insurance services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Sussex Housing & Care

Lot 2. Insurance and related services associated with Engineering Insurance and Inspections for Sussex Housing & Care

Lot 3. Insurance and related services associated with Cyber Risk for Sussex Housing & Care

Lot 4. Insurance and related services associated with Terrorism and/or Political Violence (Pool Re) for Sussex Housing & Care

Lot 5. Insurance and related services associated with Terrorism and/or Political Violence (Non Pool-Re) for Sussex Housing & Care

Lot 6. Insurance and related services associated with Directors' and Officers' Liability for Sussex Housing & Care

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

27 November 2025, 12:00am

Submission type

Tenders

Deadline for requests to participate

3 December 2025, 12:00am

Submission address and any special instructions

<https://www.delta-esourcing.com/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

19 February 2026

Award criteria

Name	Type	Weighting
Criterion 1	Cost	60%
Criterion 2	Quality	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The procedure will consist of a multi stage procurement, covering a conditions of participation stage and three stages contained within the tendering period, allowing for shortlisting of suppliers at each round. The high level weightings apportioned to this procurement consists of 60% Cost / 40% Quality.

Contracting authority

Sussex Housing & Care

- Public Procurement Organisation Number: PLDT-3146-ZNQQ

Ronald Simson House, 24 Sutton Avenue

Seaford

BN25 4LG

United Kingdom

Email: procurement@gibbslaidler.co.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Gibbs Laidler Consulting LLP

Summary of their role in this procurement: Working on behalf of the contracting authority

- Public Procurement Organisation Number: PGJB-3773-RCMH

The Courtyard, Salters Heath Business Centre, Cold Arbour Road

Sevenoaks

TN13 2BL

United Kingdom

Email: procurement@gibbslaidler.co.uk

Region: UKJ46 - West Kent

Contact organisation

Contact Sussex Housing & Care for any enquiries.