

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/071011-2025>

Tender

Incident Reporting and Risk Assessment System

Weston College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071011

Procurement identifier (OCID): ocds-h6vhtk-05565b ([view related notices](#))

Published 4 November 2025, 4:31pm

Scope

Reference

WCPR-188

Description

The successful provider will be required to provide Incident Reporting and Risk Assessment System to support Weston College Group health and safety, compliance, and risk management functions.

Total value (estimated)

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 May 2026 to 30 April 2029
- Possible extension to 30 April 2030
- 4 years

Description of possible extension:

The contract will be awarded for a maximum 3 Year, with the potential to extend by a further year.

Main procurement category

Goods

CPV classifications

- 48100000 - Industry specific software package
- 48600000 - Database and operating software package
- 48900000 - Miscellaneous software package and computer systems

Contract locations

- UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

2 December 2025, 12:00pm

Tender submission deadline

9 December 2025, 12:00pm

Submission address and any special instructions

Bidders are advised that a tender shall only be considered when;

1. all requirements of the tender documentation are completed and returned.
2. it is submitted back to Weston College Group via email to WCGTender@weston.ac.uk.

Tenders may be submitted electronically

No

Award criteria

Name	Type	Weighting
Service specific detail	Quality	20%
Financial	Price	20%
Innovation and added value	Quality	10%
Account management	Quality	10%
People and mobilisation	Quality	10%
Added & Social Value	Quality	10%
Business continuity and Disaster planning	Quality	10%
Presentation	Quality	10%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[1. External Services Open Process Tender Framework - Incident Reporting and Risk AssessmentSystem.pdf](#)

Contracting authority

Weston College

- UK Register of Learning Providers (UKPRN number): 10007459
- Public Procurement Organisation Number: PDXW-8796-BVPP

Knightstone Road

Weston-super-Mare

BS23 2AL

United Kingdom

Telephone: 01934 411 411

Email: WCGTender@weston.ac.uk

Website: <http://www.weston.ac.uk>

Region: UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Organisation type: Public authority - sub-central government