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Tender

Cleaning Services at CWGC Head Office

COMMONWEALTH WAR GRAVES COMMISSION

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070988

Procurement identifier (OCID): ocds-h6vhtk-05da45

Published 4 November 2025, 4:25pm

Scope

Reference

HO02

Description

The Commonwealth War Graves Commission is seeking tenders from suitably qualified suppliers for the provision of cleaning services at it's head offices located at 2 Marlow Road, Maidenhead SL6 7DX

Total value (estimated)

- £45,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 2 February 2026 to 1 February 2029
- Possible extension to 1 February 2031
- 5 years

Description of possible extension:

Two (2) further one year extensions

Main procurement category

Services

CPV classifications

- 90919200 - Office cleaning services

Contract locations

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 November 2025, 5:00pm

Tender submission deadline

27 November 2025, 12:00pm

Submission address and any special instructions

This tender will be managed using the CWGC e-Procurement portal - <https://in-tendhost.co.uk/cwgc/asp/Home> where further details can be found.

To participate in this tender, view the tender documents, or participate any future tenders issued by the CWGC, you must first register with the portal. Guidance on how to register, and how to bid can be found by selecting the following link:

<https://in-tendhost.co.uk/cwgc/asp/BuyerProfiles>

When registering, please complete as much of the information as possible. You should also be aware that as part of the registration process you must provide a copy of your current Health & Safety policy and/or Statement

All correspondence relating to this tender must ONLY be submitted via the portal.

IMPORTANT NOTE: When entering a contact email address for both the Primary and Additional Users, you are advised to add a GENERIC address which can be readily accessed by more than one person i.e. "tenders@xyz.com", rather than a personal address such as "R.Kipling@xyz.com". This way you will still be able to access any communications sent by us via the portal if an individual is unavailable.

Tenders may be submitted electronically

Yes

Award criteria

The award criteria is detailed in the tender documents

Procedure

Procedure type

Below threshold - open competition

Contracting authority

COMMONWEALTH WAR GRAVES COMMISSION

- Companies House: RC000136
- Public Procurement Organisation Number: PPDW-8736-VDVN

2 Marlow Road

Maidenhead

SL6 7DX

United Kingdom

Email: procurement@cwgc.org

Website: <http://www.cwgc.org>

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government