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Tender

Pay & Display Parking Machine Tickets and Parking Stationery

Cheshire East Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070881

Procurement identifier (OCID): ocids-h6vhtk-05d9fd

Published 4 November 2025, 2:29pm

Scope

Reference

C3599

Description

Cheshire East Council intends to contract for the supply of tickets for the pay and display machines as well as statutory stationery to enable the recovery of outstanding Penalty Charge Notices and the issue of Contract/Resident Permit letterheads.

To access this competition and review the full description of the scope of Services - please visit www.the-chest.org.uk, project ID DN795630.

The contracts will be awarded for an initial term of 36 months, with the possibility of 2 x 12-month extensions. Any extension will be at the sole discretion of the Council.

Total value (estimated)

- £82,500 excluding VAT
- £96,250 including VAT

Below the relevant threshold

Contract dates (estimated)

- 23 February 2026 to 22 February 2029
- Possible extension to 22 February 2031
- 5 years

Description of possible extension:

2 x 12 month extensions are available to be used at the Council's discretion.

Options

The right to additional purchases while the contract is valid.

The Council may require additional types of tickets, should new machines be purchased during the duration of this contract.

Main procurement category

Goods

CPV classifications

- 22000000 - Printed matter and related products

Contract locations

- UKD62 - Cheshire East

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 November 2025, 12:00pm

Tender submission deadline

2 December 2025, 12:00pm

Submission address and any special instructions

Tenders must be submitted at <https://www.the-chest.org.uk/>

The Chest project reference: DN795630

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Financial	Price	60.00%
Quality	Quality	40.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.the-chest.org.uk/>

Unrestricted access to this opportunity is available via The Chest North West Portal, register for free at <https://www.the-chest.org.uk/> and express an interest in the project. ID DN795630.

Technical specifications to be met

<https://www.the-chest.org.uk/>

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Contracting authority

Cheshire East Borough Council

- Public Procurement Organisation Number: PTWR-7124-XZXQ

Delamere Street

Crewe

CW11 1HZ

United Kingdom

Email: procurementeast@cheshireeast.gov.uk

Website: <http://www.cheshireeast.gov.uk/>

Region: UKD62 - Cheshire East

Organisation type: Public authority - sub-central government