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Tender

## **SPORTS PAVILION EXTENSION & UPGRADE**

Hellingly Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070865

Procurement identifier (OCID): ocds-h6vhtk-05d9f7

Published 4 November 2025, 2:05pm

### **Scope**

### **Description**

To extend and renovate an existing Sports Clubhouse/Pavilion to increase the number of changing rooms and toilets.

### **Total value (estimated)**

- £225,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 March 2026 to 30 April 2026
- 2 months

## **Main procurement category**

Works

## **CPV classifications**

- 45000000 - Construction work

## **Contract locations**

- UKJ2 - Surrey, East and West Sussex

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## **Participation**

### **Technical ability conditions of participation**

Relevant Construction Qualifications

References

Insurances

Public Liability

Risk Assessments

Health & Safety

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Enquiry deadline**

14 November 2025, 11:59pm

### **Tender submission deadline**

29 November 2025, 11:59pm

### **Submission address and any special instructions**

Please submit your tender document by email to:

Hellingly Parish Council

The Clerk

[clerk@hellingly-pc.gov.uk](mailto:clerk@hellingly-pc.gov.uk)

[www.hellingly-pc.gov.uk](http://www.hellingly-pc.gov.uk)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

## Award decision date (estimated)

10 December 2025

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## Award criteria

Name	Description	Type
Best Value for money	<p>Best Value for Money Criteria for Parish Council Contract</p> <p>When awarding contracts, the Parish Council will assess proposals based on the principle of Best Value for Money, ensuring that the chosen contractor provides the most advantageous balance between cost, quality, and sustainability over the life of the contract. The following criteria will be applied:</p> <ol style="list-style-type: none"> <li>1. Cost Effectiveness (30%) Total contract cost, including any hidden/additional charges Competitive pricing compared to market rates Whole-life cost (initial cost + maintenance + disposal)</li> <li>2. Quality of Service/Work (25%) Evidence of high-quality past performance Suitability of proposed methodology and approach Qualifications and experience of key personnel</li> <li>3. Reliability and Delivery (15%) Proven ability to meet deadlines and deliver within budget Project plan and timeline provided Availability of resources and contingency plans</li> <li>4. Compliance and Risk Management (10%)</li> </ol>	Quality

Name	Description	Type
	<p>Compliance with relevant legislation, regulations, and Parish Council policies</p> <p>Appropriate insurances and licenses held Risk mitigation strategies</p> <p>5. Social, Economic &amp; Environmental Considerations (10%)</p> <p>Commitment to sustainability and reducing environmental impact</p> <p>Use of local labour or suppliers where possible</p> <p>Support for community engagement and development</p> <p>6. Innovation and Added Value (10%)</p> <p>Additional services or benefits offered at no extra cost</p> <p>Innovative solutions that enhance the overall outcome</p> <p>Use of modern technology or methods to improve efficiency</p> <p>Notes: Each bid will be scored against these criteria using a weighted scoring system. The Council may reject the lowest bid if it does not meet quality or reliability thresholds. The aim is to ensure long-term value, not just lowest cost.</p>	

### Weighting description

The decision will be based on the best value price and customer service before, during and after the work. Commitment to environmental sustainability

### Other information

## **Payment terms**

A payment plan will be agreed between the Council and the contractor.

## **Description of risks to contract performance**

If the contractor doesn't have the required insurances

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Documents**

### **Associated tender documents**

[04.11.25 Pavillion Find a Tender Docs.pdf](#)

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## Contracting authority

### Hellingly Parish Council

- Public Procurement Organisation Number: PDMP-1872-JZDW

Hellingly Community Hub, The Drive,

Hellingly

BN27 4EP

United Kingdom

Contact name: Jenny Hoodless

Telephone: +441323449415

Email: [clerk@hellingly-pc.gov.uk](mailto:clerk@hellingly-pc.gov.uk)

Website: <http://www.hellingly-pc.gov.uk>

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government