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Contract

Advice and Support Service

Tendring District Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070728

Procurement identifier (OCID): ocds-h6vhtk-04ec4c ([view related notices](#))

Published 4 November 2025, 10:35am

Scope

Reference

EPP0183

Description

The Council has Procured services for the purpose of providing an advice and guidance service offering direct support with some limited potential signposting, where necessary, for residents of the area with a focus on those most in need.

Contract 1. INFORMATION AND ADVISORY SERVICES FOR RESIDENTS WITHIN TENDRING DISTRICT ADMINISTRATIVE AREA

Supplier

- CITIZENS ADVICE BUREAU TENDRING

Contract value

- £300,000 excluding VAT
- £360,000 including VAT

Above the relevant threshold

Date signed

29 September 2025

Contract dates

- 1 October 2025 to 12 October 2028
- Possible extension to 12 October 2030
- 5 years, 12 days

Description of possible extension:

Extensions may be utilised through the Local Government Reorganisation if required.

Main procurement category

Services

CPV classifications

- 72253000 - Helpdesk and support services

Contract locations

- UKH3 - Essex

Justification for not setting key performance indicators

Below £5m threshold.

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Supplier

CITIZENS ADVICE BUREAU TENDRING

- Companies House: 04345160
- Public Procurement Organisation Number: PYGT-3218-CHWM

18 Carnarvon Road

Clacton-On-Sea

CO15 6QF

United Kingdom

Email: emma.funnell@cabtendring.org.uk

Website: <http://www.cabtendring.org>

Region: UKH34 - Essex Haven Gateway

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): Yes

Supported employment provider: No

Public service mutual: No

Contract 1. INFORMATION AND ADVISORY SERVICES FOR RESIDENTS WITHIN

TENDRING DISTRICT ADMINISTRATIVE AREA

Contracting authority

Tendring District Council

- Public Procurement Organisation Number: PPWL-8775-PCGW

Town Hall

Clacton-on-Sea

CO15 1SE

United Kingdom

Email: procurement@tendringdc.gov.uk

Region: UKH34 - Essex Haven Gateway

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Essex County Council

Summary of their role in this procurement: Undertaking the Procurement on behalf of Tendring District Council

- Public Procurement Organisation Number: PWVM-4844-NRQH

County Hall, Market Road

Chelmsford

CM1 1QH

United Kingdom

Email: ProcurementSandA@essex.gov.uk

Region: UKH36 - Heart of Essex

Contact organisation

Contact Tendring District Council for any enquiries.