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Tender

## Asylum Support Services in Buckinghamshire

Buckinghamshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070625

Procurement identifier (OCID): ocds-h6vhtk-05d958

Published 3 November 2025, 5:25pm

## Scope

## Reference

25\_26 749

## Description

Buckinghamshire Council is seeking an experienced supplier(s) to deliver its Asylum support service.

The service is divided into 2 geographical areas referred to as Lots, namely Lot 1 (North Buckinghamshire) and Lot 2 (South Buckinghamshire). Suppliers may bid for one or both Lots.

Using Asylum Dispersal grant funding from the Home Office, this new service aims to reduce the impact on council services through the provision of support to asylum seekers and refugees covering:

- Information and advice
- Language support

- Volunteering opportunities
- Wellbeing activities
- Signposting and supporting with access to key services
- Establishing drop-in centres in key locations to provide advice and practical support

The services start date is anticipated to be 1st March 2026. The contract term will be for two years. The 2 year initial term ends 29 February 2028. The Council may at its discretion extend the contract for two further extensions of 12 months each, subject to funding.

Lot 1 - There is a budget cap of £30,000 for each year of the contract period including the extension periods. (£120,000 budget for the full contract term including extensions).

Lot 2 - There is a budget cap of £45,000 for each year of the contract period including the extension periods. (£180,000 budget for the full contract term including extensions).

The Invitation to tender documents for this opportunity are published on the Council's procurement portal: <https://in-tendhost.co.uk/buckinghamshire-council>.

If you wish to participate and have not yet registered, please ensure you do so via the procurement portal in order to access the documentation. Tenders must be returned via the Council's procurement portal. The tender return date is midday on Monday 1st December 2025. Tenders received after this time and date will not be accepted.

### **Total value (estimated)**

- £300,000 excluding VAT
- £360,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 March 2026 to 29 February 2028

- Possible extension to 28 February 2030
- 4 years

Description of possible extension:

The Council may at its discretion extend the contract for two further extensions of up to 12 months each, subject to funding.

## **Main procurement category**

Services

## **CPV classifications**

- 75200000 - Provision of services to the community
- 79140000 - Legal advisory and information services
- 80580000 - Provision of language courses
- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85311300 - Welfare services for children and young people
- 85312310 - Guidance services
- 85312320 - Counselling services
- 85320000 - Social services
- 85322000 - Community action programme
- 85323000 - Community health services
- 92000000 - Recreational, cultural and sporting services

- 98000000 - Other community, social and personal services

## **Contract locations**

- UKJ13 - Buckinghamshire CC
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## **Lot 1. Lot 1 North Buckinghamshire**

### **Description**

Buckinghamshire Council is seeking an experienced supplier to deliver its Asylum support service for Lot 1 North Buckinghamshire.

Using Asylum Dispersal grant funding from the Home Office, this new service aims to reduce the impact on council services through the provision of support to asylum seekers and refugees covering:

- Information and advice
- Language support
- Volunteering opportunities
- Wellbeing activities
- Signposting and supporting with access to key services
- Establishing drop-in centres in key locations to provide advice and practical support

The services start date is anticipated to be 1st March 2026. The contract term will be for two years. The 2 year initial term ends 29 February 2028. The Council may at its discretion extend the contract for two further extensions of 12 months each, subject to funding.

Lot 1 - There is a budget cap of £30,000 for each year of the contract period including the extension periods. (£120,000 budget for the full contract term including extensions).

### **Lot value (estimated)**

- £120,000 excluding VAT
- £144,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Lot 2 South Buckinghamshire**

### **Description**

Buckinghamshire Council is seeking an experienced supplier(s) to deliver its Asylum support service.

Using Asylum Dispersal grant funding from the Home Office, this new service aims to reduce the impact on council services through the provision of support to asylum seekers and refugees covering:

- Information and advice
- Language support
- Volunteering opportunities
- Wellbeing activities
- Signposting and supporting with access to key services
- Establishing drop-in centres in key locations to provide advice and practical support

The services start date is anticipated to be 1st March 2026. The contract term will be for two years. The 2 year initial term ends 29 February 2028. The Council may at its discretion extend the contract for two further extensions of 12 months each, subject to funding.

Lot 2 - There is a budget cap of £45,000 for each year of the contract period including the extension periods. (£180,000 budget for the full contract term including extensions).

### **Lot value (estimated)**

- £180,000 excluding VAT
- £216,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Lot 1 North Buckinghamshire**

**Lot 2. Lot 2 South Buckinghamshire**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

19 November 2025, 12:00pm

### **Tender submission deadline**

1 December 2025, 12:00pm

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/buckinghamshire-council>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Quality weighting 60%, Price weighting 40% for each Lot.

Full details of the award criteria are including in the Invitation to Tender documents available on the Council's e-tendering Portal <https://in-tendhost.co.uk/buckinghamshire-council>. You will need to register on the Portal to access the tender documents.

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## **Procedure**

## Procedure type

Below threshold - open competition

## Special regime

Light touch

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## Documents

### Associated tender documents

<https://in-tendhost.co.uk/buckinghamshire-council>

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## Contracting authority

### Buckinghamshire Council

- Public Procurement Organisation Number: PCLJ-2677-YQXD

The Gateway, Gatehouse Road

Aylesbury

HP198FF

United Kingdom



Contact name: Ann Spence

Email: [procurement@buckinghamshire.gov.uk](mailto:procurement@buckinghamshire.gov.uk)

Region: UKJ13 - Buckinghamshire CC

Organisation type: Public authority - sub-central government