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Tender

Streetlighting Maintenance contract

Wem Town Council

F02: Contract notice

Notice identifier: 2025/S 000-070541

Procurement identifier (OCID): ocds-h6vhtk-05d92f

Published 3 November 2025, 3:39pm

Section I: Contracting authority

I.1) Name and addresses

Wem Town Council

, Wem Library, High Street,

Wem

SY45AA

Contact

Penny O'Hagan

Email

info@wem.gov.uk

Telephone

+44 1939232733

Country

United Kingdom

Region code

UKG22 - Shropshire CC

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.wem.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.wem.gov.uk/town-council-contracts>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Streetlighting Maintenance contract

II.1.2) Main CPV code

- 50232100 - Street-lighting maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Wem Town Council are currently in the process of awarding the contract for the maintenance of the streetlights in the parish for the next 3 years.

The Town Council has a lighting stock of 234 streetlights. Those that it was possible to convert (99%) were converted in 2018 to Holophane DMAX LED lights (dimmable and non dimmable) and some CLARA LED lights. More recently some TRT Aspect LED heads have been installed.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England

- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Main site or place of performance

Wem, Shropshire

II.2.4) Description of the procurement

The Council is inviting quotes for the following -

- 1) A 'report only' contract for repairs. Faults will be reported to the contractor by Wem Town Council and repaired within two weeks. If repairs cannot be completed within this period the Clerk is to be informed of the reasons and estimated repair timescales so that residents can be kept informed. Please fill in the attached sheet to outline repair costs.
- 2) An annual condition survey of all the Town Council's streetlight columns, heads and brackets.
- 3) An electrical inspection of all the Town Council's street lighting (to comply with the current I.E.E. Regulations). To be split over the 3 years of the contract.
- 4) Updating of the council's streetlight inventory.
- 5) Undertake the Town Council's concrete column replacement programme at a rate of approximately 15 per year (subject to budget). There are approximately 30 concrete columns remaining.

Following the structural inspections, a comprehensive report must be provided to the Town Council together with the electrical test certificates and a list of suggested refurbishment works (and costs).

It is anticipated that the contractor who is awarded this contract will be the Town Council's preferred contractor for any maintenance or replacement work identified as a result of these inspections however this is not guaranteed.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

an additional 24 months subject to satisfactory performance

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

- Staff employed on this contract must be formally accredited with G39 Category 1 qualifications.
- Staff to have received IPAF training for MEWP Highways working.
- Your company must be NICIEC accredited or equivalent (please provide evidence of such accreditation including levels of accreditation with your quote).
- All the works and requirements are to be carried out by the Contractor within the Codes of Practice of the Highway Electrical Association (HEA) observing all industry set training and safety standards, including full PPE and Traffic Management.
- The Contractor must ensure that risk assessments and method statements are adhered to and made available for inspection at every visit

III.1.2) Economic and financial standing

List and brief description of selection criteria

All quotes received will be evaluated based on the following criteria

- Price 60% Value for money
- Local Context 10% Evidence of proximity to Wem
- Experience 20% Evidence of working on a similar contract for a local authority

Evidence of capability of key personnel

Capacity within the business to take on a new contract

- Climate Change 10%

Evidence of companies' approach to becoming more carbon efficient

Evidence of ways to minimise the carbon footprint of this contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 December 2025

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Wem Town Council

Wem

SY4 5AA

Country

United Kingdom