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Tender

Printing and Mailing of Garden Waste Letters and Bin Stickers

North Northamptonshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070459

Procurement identifier (OCID): ocds-h6vhtk-05d8fe ([view related notices](#))

Published 3 November 2025, 1:46pm

Scope

Description

North Northamptonshire Council invites quotations for the provision of the printing and mailing of letters to residents who subscribe to the Council's chargeable garden waste collection service.

Total value (estimated)

- £95,000 excluding VAT
- £114,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 March 2026 to 28 February 2027
- 1 year

Main procurement category

Services

CPV classifications

- 79571000 - Mailing services
- 79800000 - Printing and related services

Contract locations

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England

Participation

This procurement is reserved for

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

14 November 2025, 5:00pm

Tender submission deadline

28 November 2025, 5:00pm

Submission address and any special instructions

Email tender submissions and any clarification questions to susan.payne@northnorthants.gov.uk

Tenders may be submitted electronically

No

Award criteria

The submissions will be evaluated using a Weighted Combination of Quality Questions 50% and Price 50%.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Garden sticker and letter RFQ 3.11.25.zip](#)

Contracting authority

North Northamptonshire Council

- Public Procurement Organisation Number: PQCM-5634-HGCN

The Corby Cube, George Street

Corby

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United Kingdom

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Region: UKF25 - North Northamptonshire

Organisation type: Public authority - sub-central government