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Tender

## Scholars' Education Trust Catering Tender

Scholars' Education Trust (RM&C)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070133

Procurement identifier (OCID): ocids-h6vhtk-05d820

Published 31 October 2025, 2:32pm

### Scope

### Reference

RMandC/2025/SET/505

### Description

Scholars' Education Trust is putting the catering contracts out to tender in 8 of its schools with a contract start date of 1st April 2026 and 1st September 2026 (for one school). You must bid for all the schools, and each of the schools will be able to select their preferred company from the companies shortlisted to make presentations.

### Total value (estimated)

- £8 excluding VAT
- £8 including VAT

Above the relevant threshold

## **Main procurement category**

Services

## **CPV classifications**

- 55524000 - School catering services

## **Lot constraints**

Description of how multiple lots may be awarded:

You must bid for all the schools, and each of the schools will be able to select their preferred company from the companies shortlisted to make presentations.

## **Not the same for all lots**

Contract locations and contract dates are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. The Hemel Hempstead School**

### **Description**

The Hemel Hempstead School is a Secondary and Sixth Form.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH23 - Hertfordshire

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Robert Barclay Academy**

### **Description**

Robert Barclay Academy is a secondary and sixth form school in Hoddesdon, Hertfordshire

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH23 - Hertfordshire

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Samuel Ryder Academy**

### **Description**

Samuel Ryder Academy is an All Through School situated in St Albans, Hertfordshire.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH23 - Hertfordshire

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Priory Academy**

## **Description**

The Priory Academy is an extended secondary school situated in Dunstable, Bedfordshire.

## **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

## **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

## **Contract locations**

- UKH2 - Bedfordshire and Hertfordshire

## **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Harpenden Academy**

### **Description**

The Harpenden Academy is a primary school situated in Harpenden, Hertfordshire.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH23 - Hertfordshire

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

## **Lot 6. Buntingford First School**

### **Description**

Buntingford First School is located in East Hertfordshire.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH23 - Hertfordshire

### **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all

lots.

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## **Lot 7. Watling Lower School**

### **Description**

The Watling Lower School is situated in Dunstable, Bedfordshire.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH2 - Bedfordshire and Hertfordshire

**Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Lot 8. Nazeing School**

### **Description**

The Nazeing School is a primary school situated in Nazeing, Essex

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Contract dates (estimated)**

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Contract locations**

- UKH3 - Essex

## **Same for all lots**

CPV classifications are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. The Hemel Hempstead School**

**Lot 2. Robert Barclay Academy**

**Lot 3. Samuel Ryder Academy**

**Lot 4. Priory Academy**

**Lot 5. Harpenden Academy**

**Lot 6. Buntingford First School**

**Lot 7. Watling Lower School**

**Lot 8. Nazeing School**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

5 December 2025, 1:00pm

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

5 December 2025, 1:00pm

### **Submission address and any special instructions**

Follow instructions in the Part 1 Document. You can submit your completed SQ Part 2 response via the mytenders portal <https://www.mytenders.co.uk>. Or to be emailed to the Trust and RM&C Consultants Ltd as detailed in the Part 1 Document. Please do not embed your documents into the Part 2 document, provide your additional documents / policies as attachments.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

23 February 2026

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### **Award criteria**

**Lot 1. The Hemel Hempstead School**

**Lot 3. Samuel Ryder Academy**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	Please complete the SQ Part 2 Quality document and use the Scoring Example to see what you will score.	

**Weighting description**

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

**Lot 2. Robert Barclay Academy****Lot 4. Priory Academy****Lot 5. Harpenden Academy**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	Please complete the SQ Part 2 Quality document and use the Scoring Example to see what you will score..	

**Weighting description**

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

**Lot 6. Buntingford First School****Lot 7. Watling Lower School****Lot 8. Nazeing School**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	You will need to complete the SQ Part 2 document and use the Scoring Example to see what you will score.	Quality

## **Weighting description**

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

The first stage is the SQ's will be scored against the advertised template and the Trust will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

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## **Documents**

## **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=617928](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617928)

1) SET SQ Document Part 1

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=617929](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617929)

2) SET SQ Document Part 2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=617930](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617930)

3) SET SQ Scoring Example

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## **Contracting authority**

### **Scholars' Education Trust (RM&C)**

- Companies House: 07697132

Drakes Drive

St Albans

AL1 5AR

United Kingdom

Email: [L.Earley@scholarseducationtrust.co.uk](mailto:L.Earley@scholarseducationtrust.co.uk)

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **RM&C Consultants Ltd**

Summary of their role in this procurement: Management Consultants in providing tender management to schools/trusts.

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 9JJ

United Kingdom

Contact name: Sue Allen

Telephone: +44 7939599571

Email: [Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ11 - Berkshire

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## **Contact organisation**

Contact Scholars' Education Trust (RM&C) for any enquiries.