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Tender

Scholars' Education Trust Catering Tender

Scholars' Education Trust (RM&C)

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-070133

Procurement identifier (OCID): ocds-h6vhtk-05d820

Published 31 October 2025, 2:32pm

Scope

Reference

RMandC/2025/SET/505

Description

Scholars' Education Trust is putting the catering contracts out to tender in 8 of its schools with a contract start date of 1st April 2026 and 1st September 2026 (for one school). You must bid for all the schools, and each of the schools will be able to select their preferred company from the companies shortlisted to make presentations.

Total value (estimated)

- £8 excluding VAT
- £8 including VAT

Above the relevant threshold

Main procurement category

Services

CPV classifications

• 55524000 - School catering services

Lot constraints

Description of how multiple lots may be awarded:

You must bid for all the schools, and each of the schools will be able to select their preferred company from the companies shortlisted to make presentations.

Not the same for all lots

Contract locations and contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. The Hemel Hempstead School

Description

The Hemel Hempstead School is a Secondary and Sixth Form.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH23 - Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 2. Robert Barclay Academy

Description

Robert Barclay Academy is a secondary and sixth form school in Hoddesdon, Hertfordshire

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH23 - Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 3. Samuel Ryder Academy

Description

Samuel Ryder Academy is an All Through School situated in St Albans, Hertfordshire.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH23 - Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 4. Priory Academy

Description

The Priory Academy is an extended secondary school situated in Dunstable, Bedfordshire.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH2 - Bedfordshire and Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 5. Harpenden Academy

Description

The Harpenden Academy is a primary school situated in Harpenden, Hertfordshire.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH23 - Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 6. Buntingford First School

Description

Buntingford First School is located in East Hertfordshire.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH23 - Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all

Lot 7. Watling Lower School

Description

The Watling Lower School is situated in Dunstable, Bedfordshire.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH2 - Bedfordshire and Hertfordshire

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Lot 8. Nazeing School

Description

The Nazeing School is a primary school situated in Nazeing, Essex

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Contract locations

• UKH3 - Essex

Same for all lots

CPV classifications are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

- Lot 1. The Hemel Hempstead School
- Lot 2. Robert Barclay Academy
- Lot 3. Samuel Ryder Academy
- Lot 4. Priory Academy
- Lot 5. Harpenden Academy
- Lot 6. Buntingford First School
- Lot 7. Watling Lower School
- Lot 8. Nazeing School

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

5 December 2025, 1:00pm

Submission type

Requests to participate

Deadline for requests to participate

5 December 2025, 1:00pm

Submission address and any special instructions

Follow instructions in the Part 1 Document. You can submit your completed SQ Part 2 response via the mytenders portal https://www.mytenders.co.uk. Or to be emailed to the Trust and RM&C Consultants Ltd as detailed in the Part 1 Document. Please do not embed your documents into the Part 2 document, provide your additional documents / policies as attachments.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

23 February 2026

Award criteria

Lot 1. The Hemel Hempstead School

Lot 3. Samuel Ryder Academy

Name	Description	Туре	
Scoring Example	Please complete the SQ Part 2 Quality		
	document and use the	Scoring	
	Example to see what you will		
	score.		

Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

Lot 2. Robert Barclay Academy

Lot 4. Priory Academy

Lot 5. Harpenden Academy

Name	Description	Туре
Scoring Example	Please complete the SQ Part 2 Quality	
	document and use the Scoring	
	Example to see what you will	
	score	

Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

Lot 6. Buntingford First School

Lot 7. Watling Lower School

Lot 8. Nazeing School

Name	Description	Туре
Scoring Example	You will need to complete the SQ Part 2 document and use the Scoring Example to see what you will score.	Quality

Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The first stage is the SQ's will be scored against the advertised template and the Trust will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617928

1) SET SQ Document Part 1

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617929

2) SET SQ Document Part 2

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=617930

3) SET SQ Scoring Example

Contracting authority

Scholars' Education Trust (RM&C)

• Companies House: 07697132

Drakes Drive

St Albans

AL1 5AR

United Kingdom

Email: L.Earley@scholarseducationtrust.co.uk

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RM&C Consultants Ltd

Summary of their role in this procurement: Management Consultants in providing tender management to schools/trusts.

• Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 9JJ

United Kingdom

Contact name: Sue Allen

Telephone: +44 7939599571

Email: Sue.allen@rmandcconsultants.co.uk

Website: http://www.rmandcconsultants.co.uk

Region: UKJ11 - Berkshire

Contact organisation

Contact Scholars' Education Trust (RM&C) for any enquiries.