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Planning

## **Westborough & Park Barn - Engagement Consultant**

Guildford Borough Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-070043

Procurement identifier (OCID): ocds-h6vhtk-05d7dc

Published 31 October 2025, 11:56am

### **Scope**

### **Description**

Guildford Borough Council is seeking an Engagement Consultant to support the early stages of the Westborough & Park Barn Better Homes Programme - a Council-led initiative to develop a long-term strategy for improving housing quality, sustainability, and community facilities across two adjacent estates. The strategy will be developed through meaningful community engagement and may lead to future works such as home upgrades, redevelopment, and public realm improvements.

The consultant will lead resident engagement across RIBA Stages 0-2 during the development of the strategy, starting with early community conversations to shape a shared vision and define the brief for design and technical work. The Stage 0 findings will also determine the level of engagement needed in later stages (e.g. consultation, participatory design, or co-design). Working closely with the Council's project and communications teams, the consultant will plan and facilitate engagement activities, coordinate feedback with the design team, and ensure residents' views are clearly reflected in emerging proposals.

## **Contract dates (estimated)**

- 1 April 2026 to 31 March 2027
- Possible extension to 31 March 2028
- 2 years

## **Main procurement category**

Services

## **CPV classifications**

- 79411000 - General management consultancy services
- 79415200 - Design consultancy services

## **Contract locations**

- UKK - South West (England)

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## **Engagement**

### **Engagement deadline**

13 November 2025

### **Engagement process description**

Engagement Session Details:

Format: In-person session with an option to attend online

Date: To be confirmed

Location: Guildford Borough Council Offices or alternative location TBC if required.

Briefing Pack: A briefing pack will be issued to all registered attendees prior to the session

Suppliers interested in attending are invited to submit an expression of interest by emailing [procurement@guildford.gov.uk](mailto:procurement@guildford.gov.uk)

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## Participation

### Particular suitability

Small and medium-sized enterprises (SME)

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## Contracting authority

### Guildford Borough Council

- Public Procurement Organisation Number: PRYN-3355-CPMV

Millmead House, Millmead

Guildford

GU2 4BB

United Kingdom

Email: [procurement@guildford.gov.uk](mailto:procurement@guildford.gov.uk)

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government