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Tender

# **Cleaning Services Contract for Scholars' Education Trust**

SCHOLARS' EDUCATION TRUST

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-069951

Procurement identifier (OCID): ocds-h6vhtk-05d79d

Published 31 October 2025, 9:53am

## Scope

#### **Description**

The Trust is seeking to appoint a single cleaning services provider to deliver school cleaning services across the whole Trust.

It is anticipated other schools will join the Trust over the life of this contract, and they will be incorporated into the central agreement when previous terms allow.

### **Total value (estimated)**

- £2,000,000 excluding VAT
- £2,400,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Two 12 month extensions will be available if agreed in writing by both parties

#### **Options**

The right to additional purchases while the contract is valid.

It is envisaged other schools may join the Trust over the life of this agreement. These schools will join the contract, when any pre-existing arrangements end.

### Main procurement category

Services

#### **CPV** classifications

• 90919300 - School cleaning services

#### **Contract locations**

UKH23 - Hertfordshire

## Justification for not using lots

The Trust does not have a strong economic or organisational reason not to seek a single

provider for the services tendered.

# **Participation**

#### Particular suitability

Small and medium-sized enterprises (SME)

#### **Submission**

## **Enquiry deadline**

10 November 2025, 12:00pm

## **Submission type**

Requests to participate

## **Deadline for requests to participate**

10 November 2025, 12:00pm

## Submission address and any special instructions

Bids to be uploaded to the Bidiful Portal

https://bidiful-teamportal.app/p/aceadvice

Submissions will not be allowed past the deadline date / time

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

# Suppliers to be invited to tender

Minimum 4 suppliers

## Award decision date (estimated)

23 February 2026

## **Award criteria**

Name	Description	Type	Weighting
Cost	The overall cost of cleaning will be measured through th completion of the tender documentation		60%

Name	Description	Туре	Weighting	
Quality	The written responsible the suppliers will be assessed and moderated through supplier presentate and reference checking.	pe h	40%	

#### Other information

### Conflicts assessment prepared/revised

Yes

#### **Procedure**

## **Procedure type**

Competitive flexible procedure

### Competitive flexible procedure description

This will be a two stage process.

The first stage will be to identify suitable suppliers through a shortlisting process.

The second stage will include a written response and a financial response which will be moderated through supplier presentations and checking of supplier references.

#### **Documents**

#### Associated tender documents

https://bidiful-teamportal.app/p/aceadvice

Please contact Julie James for additional information:

E: <u>Julie.james@ace-advice.co.uk</u>

T: 07799 193247

# **Contracting authority**

#### **SCHOLARS' EDUCATION TRUST**

• Companies House: 07697132

• Public Procurement Organisation Number: PMQJ-8769-MDTZ

**Drakes Drive** 

St Albans

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**United Kingdom** 

Email: admin@scholarseducationtrust.co.uk

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government