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Tender

Cleaning Services Contract for Scholars' Education Trust

SCHOLARS' EDUCATION TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-069951

Procurement identifier (OCID): ocds-h6vhtk-05d79d

Published 31 October 2025, 9:53am

Scope

Description

The Trust is seeking to appoint a single cleaning services provider to deliver school cleaning services across the whole Trust.

It is anticipated other schools will join the Trust over the life of this contract, and they will be incorporated into the central agreement when previous terms allow.

Total value (estimated)

- £2,000,000 excluding VAT
- £2,400,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Two 12 month extensions will be available if agreed in writing by both parties

Options

The right to additional purchases while the contract is valid.

It is envisaged other schools may join the Trust over the life of this agreement. These schools will join the contract, when any pre-existing arrangements end.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKH23 - Hertfordshire

Justification for not using lots

The Trust does not have a strong economic or organisational reason not to seek a single

provider for the services tendered.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

10 November 2025, 12:00pm

Submission type

Requests to participate

Deadline for requests to participate

10 November 2025, 12:00pm

Submission address and any special instructions

Bids to be uploaded to the Bidiful Portal

<https://bidiful-teamportal.app/p/aceadvice>

Submissions will not be allowed past the deadline date / time

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

Minimum 4 suppliers

Award decision date (estimated)

23 February 2026

Award criteria

Name	Description	Type	Weighting
Cost	The overall cost of cleaning will be measured through the completion of the tender documentation.	Cost	60%

Name	Description	Type	Weighting
Quality	The written response of the suppliers will be assessed and moderated through supplier presentations and reference checking.	Quality	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

This will be a two stage process.

The first stage will be to identify suitable suppliers through a shortlisting process.

The second stage will include a written response and a financial response which will be moderated through supplier presentations and checking of supplier references.

Documents

Associated tender documents

<https://bidiful-teamportal.app/p/aceadvice>

Please contact Julie James for additional information:

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T: 07799 193247

Contracting authority

SCHOLARS' EDUCATION TRUST

- Companies House: 07697132
- Public Procurement Organisation Number: PMQJ-8769-MDTZ

Drakes Drive

St Albans

AL1 5AR

United Kingdom

Email: admin@scholarseducationtrust.co.uk

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government