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Tender

## Toilet Block Refurbishment and Park Entrance Archway

Stowmarket Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-069806

Procurement identifier (OCID): ocds-h6vhtk-05d69d

Published 30 October 2025, 3:18pm

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### Scope

### Reference

25.26 Recreation Ground Works 002

### Description

Stowmarket Town Council is inviting tenders from suitably qualified and experienced contractors for improvement and enhancement works at Stowmarket Recreation Ground. The objective of this project is to improve access, usability, and the visual appeal of the site, ensuring that it continues to serve as a valued community asset for residents and visitors.

The scope of works includes, but is not limited to:

- Design, fabrication, and installation of a new entrance archway, creating a welcoming and distinctive focal point for the site.

- Refurbishment of the existing toilet block, including internal and external upgrades to improve functionality, safety, and accessibility.
- Removal of existing bollards and installation of new bollards, improving site access control and public safety.

Stowmarket Town Council requires that all works under this contract are completed no later than the end of March 2026. This timeline aligns with a separate capital project at the Recreation Ground - the installation of a brand-new play area - and the coordination of both projects is essential to minimise disruption and deliver a joined-up transformation of the site by Easter 2026.

Contractors are expected to deliver the works to a high standard and in full compliance with all relevant legislation, health and safety requirements, and best industry practice. The successful contractor must plan and manage the works to minimise disruption to the public, as parts of the Recreation Ground may remain accessible during construction.

Tenderers must ensure that all required documentation within this tender pack is completed in full and returned by mid-day 05/12/2025. Submissions should demonstrate technical competence, relevant experience, delivery capability, programme of works, and costings. Stowmarket Town Council is committed to an open, transparent, and fair procurement process and welcomes submissions from all eligible organisations.

Contractors can arrange a site visit on the 10th and 17th of November 2025 at their own expense. Alternatively, another date can be arranged by prior agreement. The visit allows contractors to assess access, measurements, and surrounding conditions. To book a site visit, call 01449 612060 or email [info@stowmarket.org](mailto:info@stowmarket.org). Only contractors who have conducted a site visit will be eligible to submit a tender.

### **Total value (estimated)**

- £75,000 excluding VAT
- £90,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 5 January 2026 to 31 March 2026
- 2 months, 27 days

## **Main procurement category**

Works

## **CPV classifications**

- 45000000 - Construction work
- 50000000 - Repair and maintenance services

## **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Legal and financial capacity conditions of participation**

See attached specifications

### **Technical ability conditions of participation**

See attached specifications

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Tender submission deadline**

5 December 2025, 12:00pm

### **Submission address and any special instructions**

<https://stowmarkettowncouncil.gov.uk/wp-content/uploads/2025/10/Recreation-Ground-Project-002-Tender-Specifications-Documents.pdf>

email submission to [karld@stowmarket.org](mailto:karld@stowmarket.org)

insert Tender - Stowmarket Recreation Ground Project 002 in the subject line or mail to be received no later than noon on 05/12/25 to

Karl Daniels

Stowmarket Town Council

Milton Road South

Stowmarket

IP141EZ

### **Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

11 December 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Quality	The Project must be delivered to the stated specification and quality.	Quality	75%
Budget	The project must be delivered within the allocated budget which is a maximum of £75,000.	Price	25%

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure**

## Procedure type

Open procedure

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## Documents

### Associated tender documents

[Stowmarket Town Council Recreation Ground Project - Form of Tender.pdf](#)

[Recreation Ground Project 002 Tender Specifications Documents.pdf](#)

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## Contracting authority

### Stowmarket Town Council

- Public Procurement Organisation Number: PVWH-4449-MRTX

Milton Road South

Stowmarket

IP141EZ

United Kingdom

Contact name: Karl Daniels

Telephone: 01449612060

Email: [Karld@stowmarket.org](mailto:Karld@stowmarket.org)

Website: <http://www.stowmarket.gov.uk>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government