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Tender

Copy of Business Continuity Planning v2

Cardiff Community Housing Association (CCHA) Limited

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-069551

Procurement identifier (OCID): ocds-h6vhtk-05d6ab ([view related notices](#))

Published 29 October 2025, 5:12pm

Scope

Reference

CCHA-(2025-2026)-019

Description

To procure services for the enhancement of the organization's Business Continuity Planning (BCP), including the development of detailed playbook activity documents and the review and customization of the overarching BCP document.

Contract duration of 12 weeks. Budget range between £5,000 - £10,000 excluding VAT.

Total value (estimated)

- £10,000 excluding VAT
- £12,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 8 December 2025 to 9 March 2026
- 3 months, 2 days

Main procurement category

Services

CPV classifications

- 71317210 - Health and safety consultancy services
- 79417000 - Safety consultancy services
- 79430000 - Crisis management services

Contract locations

- UK - United Kingdom

Participation

Conditions of participation

Complete request for quote document and submit it via Sell2Wales:
<https://www.sell2wales.gov.wales/>

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

19 November 2025, 5:00pm

Tender submission deadline

26 November 2025, 2:00pm

Submission address and any special instructions

Submit via Sell2Wales: <https://www.sell2wales.gov.wales/>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Technical/Quality	Quality	70.00%
Commercial	Cost	30.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=350377

Request to Quote

Please complete the document and submit it via Sell2Wales

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=350378

CCHA Community Benefits Statement

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=3

[50379](#)

CCHA General T&Cs

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=350380

CCHA T&Cs - Schedule 2 for Service

Contracting authority

Cardiff Community Housing Association (CCHA) Limited

- Companies House: IP21667R

Tolven Court, Dowlais Road

Cardiff

CF24 5LQ

United Kingdom

Contact name: Monia Lisa Carvalho

Telephone: +447492665512

Email: monia-lisa.carvalho@ccha.org.uk

Website: <http://www.ccha.org.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Devolved regulations that apply: Wales