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Tender

AM_891 Mexico - translation services

British Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068890

Procurement identifier (OCID): ocds-h6vhtk-05d436 ([view related notices](#))

Published 28 October 2025, 11:33am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Enquiry and tender deadlines have been updated

Scope

Reference

AM_891

Description

Translation services in Mexico Operation

Total value (estimated)

- £261,000 excluding VAT
- £302,760 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 February 2026 to 1 February 2028
- Possible extension to 1 February 2030
- 4 years

Description of possible extension:

1 Year + 1 Year

Main procurement category

Services

CPV classifications

- 79530000 - Translation services

Contract locations

- MX - Mexico

Submission

Enquiry deadline

11 November 2025, 11:00pm

Submission type

Requests to participate

Deadline for requests to participate

28 November 2025, 11:00pm

Submission address and any special instructions

<https://test.tap.tcsapps.com/tap2homepageuat4/#/bc-supplier-registration>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

Spanish

Award decision date (estimated)

19 December 2025

Award criteria

Name	Description	Type
Different Criterias	Social value 10%, Quality 25%, Cost Methodology and Approach 25%, Commercial 40%	

Weighting description

Social value 10%, Quality 25%, Methodology and Approach 25%, Commercial 40%

Other information**Conflicts assessment prepared/revised**

Yes

Procedure**Procedure type**

Competitive flexible procedure

Competitive flexible procedure description

2.1 El British Council México opera a través de 3 entidades legales para llevar a cabo sus operaciones en México; una entidad diplomática, una entidad comercial; y una entidad autorizada para recibir donativos, para la cual aplican en su totalidad todas las regulaciones, procesos y servicios locales. El proveedor trabajará en la prestación de servicios relacionados con la traducción en México. Los servicios de traducción incluyen contratos, anexos y los requisitos contenidos en el Alcance de Trabajo (Scope of Work) establecido por el British Council. Tanto para las filiales como para la sucursal bajo los auspicios de la Embajada Británica, se requiere la prestación del 100% de los servicios

Documents

Technical specifications to be met

<https://tap.tcsapps.com/tap2/#/login-supplier>

Tender Platform

Contracting authority

British Council

- Public Procurement Organisation Number: PHTN-1551-GCQH

1 Redman Place

London

E20 1JQ

Colombia

Contact name: Mauricio Zapata

Email: Mauricio.Zapata@britishcouncil.org

Website: <http://www.britishcouncil.org>

Organisation type: Public authority - sub-central government