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Contract

**Your Norfolk Magazine. 445,971 35-60g magazines distributed w/c 27th October 2025 by Royal Mail Door to Door, solus and Direct Mail. Distribution start date 27/10/2025**

Norfolk County Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068883

Procurement identifier (OCID): ocds-h6vhtk-05d50c

Published 28 October 2025, 11:27am

## Scope

## Reference

PA00003225

## Description

Your Norfolk Magazine. 445,971 35-60g magazines distributed w/c 27th October 2025 by Royal Mail Door to Door, solus and Direct Mail. Distribution start date 27/10/2025

£42099.66

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## **Contract 1**

### **Supplier**

- THE LETTERBOX CONSULTANCY LIMITED

### **Contract value**

- £42,099.66 excluding VAT
- £50,519.59 including VAT

Below the relevant threshold

### **Date signed**

31 July 2025

### **Contract dates**

- 31 August 2025 to 31 October 2025
- 2 months, 1 day

### **Main procurement category**

Services

## CPV classifications

- 79824000 - Printing and distribution services

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## Procedure

### Procedure type

Below threshold - unknown

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## Supplier

### THE LETTERBOX CONSULTANCY LIMITED

- Companies House: 05635286
- Public Procurement Organisation Number: PCPZ-3547-PLDT

Abacus House 14-18

Loughton

IG10 1DX

United Kingdom

Email: [sales@letterboxconsultancy.co.uk](mailto:sales@letterboxconsultancy.co.uk)

Website: <https://www.letterboxconsultancy.com>

Region: UKH35 - West Essex

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

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## Contracting authority

### Norfolk County Council

- Public Procurement Organisation Number: PDYH-3246-XWTR

County Hall, Martineau Lane

Norwich

NR1 2DH

United Kingdom

Email: [sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government