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Tender

## **Provision of Archival Environmental Monitoring Solution**

National Records of Scotland

F02: Contract notice

Notice identifier: 2025/S 000-068812

Procurement identifier (OCID): ocds-h6vhtk-058a90

Published 28 October 2025, 9:59am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Records of Scotland

General Register House, 3 Princes Street

Edinburgh

EH1 3YY

#### **Contact**

Leanne Gourlay

#### **Email**

[leanne.gourlay@nrscotland.gov.uk](mailto:leanne.gourlay@nrscotland.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00474](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of Archival Environmental Monitoring Solution

Reference number

NRS-25-17-C

### **II.1.2) Main CPV code**

- 90711500 - Environmental monitoring other than for construction

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

NRS has a requirement to place a contract with an external service provider for the provision of an Archive Environmental Monitoring Solution that is critical to monitoring the physical environment of its storage and display areas. This will include provision, installation and maintenance of sensors and data loggers, helpdesk support, training, UK data storage and access to an online portal for data analysis and reporting.

### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90711500 - Environmental monitoring other than for construction

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh - 4 NRS sites

### **II.2.4) Description of the procurement**

NRS has a requirement to place a contract with an external service provider for the provision of an Archive Environmental Monitoring Solution that is critical to maintaining

and monitoring the physical environment. This shall include provision, installation and maintenance of sensors and dataloggers, helpdesk functionality, UK data storage and access to an online portal for data analysis and reporting.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the contract by an additional 2 x 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The selection criteria will be included in the SPD module.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The selection criteria are included in the SPD module.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The selection criteria are included in the SPD module.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-049848](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

1 December 2025

Local time

12:00pm

Place

online

Information about authorised persons and opening procedure

Leanne Gourlay - electronic tender opening

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=813172](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=813172).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits are not a mandatory requirement of this contract. However if the tenderer wishes to deliver community benefits then these will be agreed at contract award and monitored throughout the contract. Please note that community benefits are not evaluated in the tender.

(SC Ref:813172)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=813172](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=813172)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://scotscourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-cour>