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Tender

CSP25191 - Specialist Business Support Services

UK Research and Innovation

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068736

Procurement identifier (OCID): ocds-h6vhtk-058bb6 ([view related notices](#))

Published 27 October 2025, 5:27pm

Scope

Reference

CSP25191

Description

The final date and time for the submission of bids is Monday 24th November 2025 at 11:00AM.

DO NOT apply directly to the buyer.

All tender information MUST be submitted through the Jaggaer eSourcing Portal.

Brief Description of Requirement

STFC wishes to procure specialist business support services to support its Incubation Programmes. These services include (i) specialist training (ii) consultancy (iii) commercial coaching for business founders, including developing a high-performing team. The services would be delivered to third-party startups that are incubated in STFC's Programmes.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the RFP document.

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number itt_2293.

Total value (estimated)

- £441,000 excluding VAT
- £529,200 including VAT

Above the relevant threshold

Contract dates (estimated)

- 5 January 2026 to 5 January 2028
- Possible extension to 7 January 2030
- 4 years, 3 days

Description of possible extension:

There will be an optional extension of 2 years for the Contracting Authority to extend on a +2 basis valued at a total off £220,500.00 ex VAT per year. However this is an estimated spend and is not committed unless the extension is utilised.

Main procurement category

Services

CPV classifications

- 79996000 - Business organisation services
- 79998000 - Coaching services
- 80500000 - Training services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

11 November 2025, 11:00am

Tender submission deadline

24 November 2025, 11:00am

Submission address and any special instructions

<https://beisgroup.ukp.app.jaggaer.com/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 December 2025

Award criteria

Name	Type	Weighting
Technical	Quality	75%
Commercial	Price	25%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[CSP25191 - UKRI Terms and Conditions.pdf](#)

CSP25191 - UKRI Terms and Conditions

[CSP25191 - Pricing Schedule.xlsx](#)

CSP25191 - Pricing Schedule

[CSP25191 - Request for Proposal.pdf](#)

CSP25191 - Request for Proposal

[CSP25191 - Request for Proposal Questions.pdf](#)

CSP25191 - Request for Proposal Questions

Contracting authority

UK Research and Innovation

- Public Procurement Organisation Number: PDQJ-7126-JDHG

Polaris House, North Star Avenue

Swindon

SN2 1FL

United Kingdom

Email: commercial@ukri.org

Region: UKK14 - Swindon

Organisation type: Public authority - central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

UK Shared Business Services Ltd

Summary of their role in this procurement: Shared Service Provider

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House, North Star Avenue

Swindon

SN2 1FF

United Kingdom

Email: CoreServices@uksbs.co.uk

Region: UKK14 - Swindon

Contact organisation

Contact UK Shared Business Services Ltd for any enquiries.