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Tender

## **AM\_891 Mexico - translation services**

British Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068557

Procurement identifier (OCID): ocds-h6vhtk-05d436 ([view related notices](#))

Published 27 October 2025, 1:55pm

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### **Scope**

### **Reference**

AM\_891

### **Description**

Translation services in Mexico Operation

### **Total value (estimated)**

- £261,000 excluding VAT
- £302,760 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 2 February 2026 to 1 February 2028
- Possible extension to 1 February 2030
- 4 years

Description of possible extension:

1 Year + 1 Year

### **Main procurement category**

Services

### **CPV classifications**

- 79530000 - Translation services

### **Contract locations**

- MX - Mexico

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## **Submission**

### **Enquiry deadline**

8 November 2025, 5:00am

## Submission type

Requests to participate

## Deadline for requests to participate

29 November 2025, 5:00am

## Submission address and any special instructions

<https://test.tap.tcsapps.com/tap2homepageuat4/#/bc-supplier-registration>

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

Spanish

## Award decision date (estimated)

19 December 2025

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## Award criteria

Name	Description	Type
Different Criterias	Social value 10%, Quality 25%, Cost Methodology and Approach 25%, Commercial 40%	

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## **Weighting description**

Social value 10%, Quality 25%, Methodology and Approach 25%, Commercial 40%

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

2.1 El British Council México opera a través de 3 entidades legales para llevar a cabo sus operaciones en México; una entidad diplomática, una entidad comercial; y una entidad autorizada para recibir donativos, para la cual aplican en su totalidad todas las regulaciones, procesos y servicios locales. El proveedor trabajará en la prestación de servicios relacionados con la traducción en México. Los servicios de traducción incluyen contratos, anexos y los requisitos contenidos en el Alcance de Trabajo (Scope of Work) establecido por el British Council. Tanto para las filiales como para la sucursal bajo los auspicios de la Embajada Británica, se requiere la prestación del 100% de los servicios

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## Documents

### Technical specifications to be met

<https://tap.tcsapps.com/tap2/#/login-supplier>

Tender Platform

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## Contracting authority

### British Council

- Public Procurement Organisation Number: PHTN-1551-GCQH

1 Redman Place

London

E20 1JQ

Colombia

Contact name: Mauricio Zapata

Email: [Mauricio.Zapata@britishcouncil.org](mailto:Mauricio.Zapata@britishcouncil.org)

Website: <http://www.britishcouncil.org>

Organisation type: Public authority - sub-central government