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Tender

Commercial Waste Disposal Contract

Chichester District Council
Adur District Council
Worthing Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068473

Procurement identifier (OCID): ocds-h6vhtk-055d29 ([view related notices](#))

Published 27 October 2025, 11:05am

Scope

Reference

CDC27061

Description

The Environmental Protection Act 1990 allows Chichester District Council (CDC), Adur District Council and Worthing Borough Council (A&W) (collectively referred to as 'the Councils' in this document) to collect commercial waste from businesses and a charge to be levied for this service. The Councils business waste and recycling service is well established, has a good local reputation and has successfully expanded in recent years.

The Councils have a duty to ensure all waste collected is properly disposed of and must therefore have a contract in place with a supplier to provide processing and disposal services. (Waste duty of care: code of practice (accessible version) - GOV.UK)

Total value (estimated)

- £9,000,000 excluding VAT
- £10,800,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 5 January 2026 to 3 January 2028
- Possible extension to 4 January 2031
- 5 years

Description of possible extension:

The contract will have three extension options of 12 months being available upon satisfactory review 3 months prior to each contract end date.

Main procurement category

Services

CPV classifications

- 90514000 - Refuse recycling services
- 90500000 - Refuse and waste related services
- 90533000 - Waste-tip management services
- 90513000 - Non-hazardous refuse and waste treatment and disposal services
- 90510000 - Refuse disposal and treatment

Contract locations

- UKJ27 - West Sussex (South West)
-

Lot 1. Chichester District Council: Mixed Municipal Waste

Description

Provision of a service to dispose of mixed municipal waste on behalf of Chichester District Council.

Lot value (estimated)

- £5,300,000 excluding VAT
- £6,360,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Chichester District Council: Biodegradable Kitchen and Canteen Waste

Description

Provision of a service to dispose of biodegradable kitchen and canteen waste on behalf of Chichester District Council.

Lot value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Adur District and Worthing Bough Councils: Mixed Municipal Waste

Description

Provision of a service to dispose of mixed municipal waste on behalf of Adur District and Worthing Bough Councils.

Lot value (estimated)

- £3,500,000 excluding VAT
- £4,200,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

Lot 4. Adur District and Worthing Borough Councils: Biodegradable Kitchen and Canteen Waste

Description

Provision of a service to dispose of biodegradable kitchen and canteen waste on behalf of Adur District and Worthing Borough Councils.

Lot value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Submission

Enquiry deadline

12 November 2025, 5:00pm

Tender submission deadline

21 November 2025, 2:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/hampshire/asp/home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

22 December 2025

Award criteria

Name	Description	Type	Weighting
Cost criterion 1 (Lot 0)	Scenario - Cost of Disposal	Cost	70.00%
Quality criterion 1 (Lot 0)	Method Statement Question - End destination	Quality	8.00%
Quality criterion 2 (Lot 0)	Method Statement Question - Health and Safety and Staff Training	Quality	6.00%

Name	Description	Type	Weighting
Quality criterion 3 (Lot 0)	Method Statement Question - Site Operations	Quality	6.00%
Quality criterion 4 (Lot 0)	Method Statement Question - Business Continuity	Quality	4.00%
Quality criterion 5 (Lot 0)	Method Statement Question - Reject Loads	Quality	3.00%
Quality criterion 6 (Lot 0)	Method Statement Question - Social Value	Quality	3.00%

Other information

Payment terms

Chichester District Council

Invoices should be submitted to invoices@chichester.gov.uk and must include a valid Purchase Order number as supplied by the Council.

If any discrepancies or issues are identified, the council will notify the service provider within 10 working days of receiving the invoice. The notification will include details of the dispute, and any supporting information required to resolve the matter. Payment of the disputed amount may be withheld until the issue is resolved.

Adur and Worthing Council

Invoices should be submitted to payments@adur-worthing.gov.uk and must include a valid Purchase Order number as supplied by the Council.

If any discrepancies or issues are identified, the council will notify the service provider within 10 working days of receiving the invoice. The notification will include details of the dispute, and any supporting information required to resolve the matter. Payment of the disputed amount may be withheld until the issue is resolved.

Description of risks to contract performance

Ethical / Legal Disposal of Waste

Suppliers must dispose of all waste legally and with environmental considerations being factored in. Not doing so causes huge political risk as well as environmental impact. Suppliers will be targeted on reducing waste that is sent to landfill as well as ensuring compliancy to the following:

- The Environmental Protection Act 1990,
- The Waste (England and Wales) Regulations 2011,
- The Environment Act 2021,
- The Landfill Directive,
- Animal By-Products Regulations

Future regulations will also need consideration:

- Digital Waste Tracking (from April 2026)

As well as the above, suppliers should hold a waste carriers licence

Reduced Control

Outsourcing of waste disposal means the Authority have little visibility or direct control over how waste is disposed or volumes taken by suppliers. Suppliers will have KPI's written that monitors data reporting and acceptance of waste.

Increased Rates of Disposal

The marketplace for disposal of waste is small and with more and more waste being produced, and more requirements coming into force (food waste collection) the volumes will increase. This 'supply and demand' type economy may drive costs up to the Councils. Any price rises will be in line with fair market rates or aligned to the relevant pricing index and agreed by the Councils.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authorities

Chichester District Council

- Public Procurement Organisation Number: PPQN-9484-RJRD

1 East Pallant,

Chichester

PO19 1TY

United Kingdom

Email: procurement.clients@hants.gov.uk

Website: <https://www.chichester.gov.uk>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Adur District Council

- Public Procurement Organisation Number: PHVN-9435-PHHP

Worthing Town Hall, Chapel Road

Worthing

BN11 1HA

United Kingdom

Email: procurement.clients@hants.gov.uk

Website: <https://www.adur-worthing.gov.uk/>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Worthing Borough Council

- Public Procurement Organisation Number: PWNT-2213-JRVP

Worthing Town Hall, Chapel Road

Worthing

BN11 1HA

United Kingdom

Email: procurement.clients@hants.gov.uk

Website: <http://www.adur-worthing.gov.uk>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Hampshire County Council

Summary of their role in this procurement: Chichester District Council are the lead Authority on this procurement, however Hampshire County Council are leading the Procurement on behalf of Chichester District Council, Adur District Council and Worthing Borough Council as part of a procurement services delivery arrangement.

- Public Procurement Organisation Number: PBHM-7586-PWLP

The Castle

Winchester

SO238UJ

United Kingdom

Email: procurement.clients@hants.gov.uk

Website: <http://www.hants.gov.uk>

Region: UKJ36 - Central Hampshire

Contact organisation

Contact [Chichester District Council](#) for any enquiries.