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Award

T2672 - Provision of software, licensing, maintenance, support and upgrade of Corporate HR and Payroll System

Belfast City Council

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068347

Procurement identifier (OCID): ocds-h6vhtk-05d3b6 ([view related notices](#))

Published 24 October 2025, 5:15pm

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Scope

Reference

T2672

Description

The Council require the continued use of the current Corporate HR & payroll system provided by Zellis Ltd to ensure that operational, regulatory and legislative requirements are met and are managed in an efficient way and employees are correctly paid via the Payroll module.

The contract is for software licensing, maintenance, support and includes moving from an on premise solution to a cloud based solution.

Contract 1. T2672 - Provision of software, licensing, maintenance, support and upgrade of Corporate HR and Payroll System

Supplier

- Zellis UK Limited

Contract value

- £1,230,000 excluding VAT
- £1,480,000 including VAT

Above the relevant threshold

Earliest date the contract will be signed

5 January 2026

Contract dates (estimated)

- 1 February 2026 to 31 January 2028
- 2 years

Main procurement category

Services

CPV classifications

- 48450000 - Time accounting or human resources software package
- 72250000 - System and support services

Contract locations

- UKN06 - Belfast

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Direct award

Direct award justification

Single supplier - technical reasons

This notice is issued in accordance with Chapter 3 Direct Award, Schedule 5, point 6 of the Procurement Act 2023 to advise of and explain the use of the Direct Award procedure in this instance. The maintenance and support of an existing corporate HR and payroll system for Belfast City Council to include moving from an on premise solution to a cloud

based solution will be awarded to Zellis UK Limited to guarantee continued maintenance and support of the existing system. The existing corporate HR and Payroll system is software owned by Zellis UK Limited, Zellis UK Limited are the sole company who can maintain and support the corporate HR and payroll system.

Supplier

Zellis UK Limited

- Companies House: 01587537

740 Waterside Drive Aztec West Almondsbury

Bristol

BS32 4UF

United Kingdom

Email: elva.mackay@zellis.com

Region: UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. T2672 - Provision of software, licensing, maintenance, support and upgrade of Corporate HR and Payroll System

Contracting authority

Belfast City Council

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Contact name: Emma Morrison

Email: cps@belfastcity.gov.uk

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland