This is a published notice on the Find a Tender service: https://www.find-tender.service.gov.uk/Notice/068084-2025

Planning

North Northamptonshire Council Elections Printing Requirement

North Northamptonshire Council

UK3: Planned procurement notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-068084

Procurement identifier (OCID): ocds-h6vhtk-05d31f

Published 24 October 2025, 10:45am

This is an old version of this notice. View the latest version.

Scope

Reference

NNC00000709

Description

On behalf of the Returning Officer (RO) and Electoral Registration Officer (ERO) for North Northamptonshire, North Northamptonshire Council are seeking a suitably experienced supplier for the provision of essential print materials for electoral registration, all elections and referenda taking place in North Northamptonshire.

The successful delivery of elections and electoral registration rely heavily on timely and accurate production of these print materials, which must comply with UK electoral legislation and be produced to high standards of quality, security, and accessibility.

The scope shall include printing and enclosing of all printed materials such as Canvass Forms, Invitation to Register forms, ballot papers, postal voting packs, and poll cards. The scope of this agreement will also include, where necessary, postage/delivery costs of printed items where alternate delivery methods such as downstream access (DSA) mailings are not utilised.

North Northamptonshire Council are seeking to engage with experienced print suppliers who can demonstrate robust processes for legislative compliance, supply chain resilience, and operational efficiency. This includes the ability to manage market pressures such as rising material costs and evolving postal service requirements, while ensuring secure handling of data, accurate and seamless data integration with our existing Electoral Management System (EMS) Xpress, value for money, and timely distribution to meet electoral timetables.

Total value (estimated)

- £500,000 excluding VAT

- £600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2027

- Possible extension to 31 March 2028

- 2 years

Description of possible extension:

Optional extension of 1 year to be included.

Main procurement category

Goods

CPV classifications

- 22800000 - Paper or paperboard registers, account books, binders, forms and other articles of printed stationery

- 22900000 - Miscellaneous printed matter

- 79800000 - Printing and related services

Contract locations

- UKF25 - North Northamptonshire

Participation

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

5 December 2025

Tender submission deadline

18 December 2025, 12:00pm

Submission address and any special instructions

https://in-tendhost.co.uk/nnc/aspx/Home

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

12 January 2026

Award criteria

Name	Type	Weighting
Quality	Quality	80%
Price	Price	20%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Procedure

Procedure type

Open procedure

Reduced tendering period

Yes

Qualifying planned procurement notice - minimum 10 days

Contracting authority

North Northamptonshire Council

- Public Procurement Organisation Number: PQCM-5634-HGCN

The Corby Cube, George Street

Corby

NN17 1QG

United Kingdom

Email: procurement@northnorthants.gov.uk

Region: UKF25 - North Northamptonshire

Organisation type: Public authority - sub-central government