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Tender

## **Q25/26-049 THE PROVISION OF CARETAKER/RECEPTION SERVICES AT THE BRADFORD COURT OFFICE**

Lisburn and Castlereagh City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-068049

Procurement identifier (OCID): ocids-h6vhtk-05d305

Published 24 October 2025, 9:51 am

### **Scope**

### **Reference**

Q25/26-049

### **Description**

Lisburn and Castlereagh City Council would like to invite you to provide a quotation for QUOTATION FOR Q25/26-049 The Provision of Caretaker/Reception Services at the Bradford Court Office as indicated in the attached documents.

### **Total value (estimated)**

- £28,000 excluding VAT
- £33,600 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 31 May 2026
- 6 months

### **Main procurement category**

Services

### **CPV classifications**

- 79992000 - Reception services
- 98341140 - Caretaker services

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## **Submission**

### **Enquiry deadline**

31 October 2025, 11:00am

### **Tender submission deadline**

7 November 2025, 11:00am

### **Submission address and any special instructions**

<https://etendersni.gov.uk>

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Quality 40%

Cost 60%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Lisburn and Castlereagh City Council**

- Public Procurement Organisation Number: PHHT-5875-NTNM

Lagan Valley Island

Lisburn

BT27 4RL

United Kingdom

Contact name: VINCENT COPELAND

Email: [vincent.copeland@lisburncastlereagh.gov.uk](mailto:vincent.copeland@lisburncastlereagh.gov.uk)

Region: UKN0E - Lisburn and Castlereagh

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland