

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/067984-2025>

Planning

250800 Educational Psychological Assessments

DE MONTFORT UNIVERSITY

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-067984

Procurement identifier (OCID): ocds-h6vhtk-05d2de

Published 23 October 2025, 5:16pm

Scope

Reference

250800

Description

The University is looking to establish a framework agreement featuring up to four Educational Psychologists/specialist teachers for the supply of Psychology Tests on behalf of its students.

DMU proposes to enter contract for a four-year period with the successful Tenderers. The anticipated contract commencement date is 1st April 2026, with expiry date 31st March 2030.

The estimated value of this contract is expected to be around £500,000 excluding VAT, assuming current requirement of these services.

Peak Assessment periods are generally October/November and February/March, and the estimated number of Educational Psychological Tests commissioned by DMU comprises

of approximately 350 student assessments per annum in total across all suppliers.

Commercial tool

Establishes a framework

Total value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2030
- 4 years

Main procurement category

Services

CPV classifications

- 85121270 - Psychiatrist or psychologist services

Contract locations

- UKF21 - Leicester

Framework

Maximum number of suppliers

4

Maximum percentage fee charged to suppliers

0%

Framework operation description

The allocation of work will be based on the most economically advantageous (top-ranked) provider being provided with work first, based on the overall scores achieved in the evaluation process. The allocation of work will be based on the capacity of each educational psychologist and therein once the top scoring has reached capacity to fulfil requirements (or in the University's judgement service standards would suffer from further allocation at that moment in time) delivery and allocation of work will then be passed to the second highest scoring provider, this process will continue to the third and fourth as required. If at any stage an educational psychologist fails to accept work, then the work will be offered to the next highest scoring provider until the work is accepted.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

10 November 2025

Tender submission deadline

8 December 2025, 12:00pm

Submission address and any special instructions

Tenders must be submitted electronically, via the In-Tend e tendering portal <https://in-tendhost.co.uk/demontfort.aspx/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 February 2026

Procedure

Procedure type

Open procedure

Special regime

Light touch

Contracting authority

DE MONTFORT UNIVERSITY

- Charity Commission (England and Wales): XN85208
- UK Register of Learning Providers (UKPRN number): 10001883
- Public Procurement Organisation Number: PDZY-8857-XDBL

The Gateway

Leicester

LE1 9BH

United Kingdom

Email: procurement@dmu.ac.uk

Website: <http://www.dmu.ac.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government