This is a published notice on the Find a Tender service: https://www.find-tender.service.gov.uk/Notice/067744-2025

Tender

Off Site Document Storage

General Medical Council (GMC)

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-067744

Procurement identifier (OCID): ocds-h6vhtk-05d249

Published 23 October 2025, 11:36am

Scope

Reference

GMC2189

Description

By March 2026, we will hold approx. 34,000 cubic ft or 950 cubic metres of boxed paper records indexed at file and box level. We are currently working on a reconsolidation retention and disposal project and each month we request approx. 450 items at file or box level and return approximately 150 items, there are also approx 20 new boxes per month. We currently have a requirement to destroy approximately 500 boxes of box level material each year, this will reduce over time.

Storage conditions must ensure the ongoing preservation, security and accessibility of the material, while supporting sustainable and environmentally responsible practices.

Although the GMC also has offices in London, Belfast, Cardiff and Edinburgh, all storage, deliveries and collections under this contract will relate solely to our Manchester Office. We either scan or courier requested material to our other offices due to low request volumes.

Total value (estimated)

- £375,000 excluding VAT
- £450,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 8 March 2026 to 7 March 2029
- Possible extension to 7 March 2031
- 5 years

Description of possible extension:

Should service continue to be satisfactory

Main procurement category

Services

CPV classifications

• 79131000 - Documentation services

Contract locations

• UK - United Kingdom

Submission

Tender submission deadline

28 November 2025, 12:00pm

Submission address and any special instructions

www.mytenders.co.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

12 January 2026

Award criteria

Name	Туре	Weighting	
Quality	Quality	65.00%	
Price	Price	25.00%	
Social Value	Quality	10.00%	

Other information
Conflicts assessment prepared/revised
Yes
Procedure
Procedure type
Open procedure
luctification for not publishing a proliminary market angagement notice
Justification for not publishing a preliminary market engagement notice
Unnecessary
Documents
Associated tender documents
https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=616741

ITT

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=616742

Requirements

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=616743

Terms and conditions

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=616757

ISQ

Contracting authority

General Medical Council (GMC)

• Charity Commission (England and Wales): 1089278

3 Hardman Street

Manchester

M3 3AW

United Kingdom

Email: gmctenders@gmc-uk.org

Website: http://www.gmc-uk.org

Region: UKD33 - Manchester

Organisation type: Public authority - sub-central government