

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/067616-2025>

Tender

School Transport Contract

Moray Council

F02: Contract notice

Notice identifier: 2025/S 000-067616

Procurement identifier (OCID): ocds-h6vhtk-05d1f4

Published 22 October 2025, 4:43pm

Section I: Contracting authority

I.1) Name and addresses

Moray Council

High Street

Elgin

IV30 1BX

Contact

Elaine Summerfield

Email

procurement@moray.gov.uk

Telephone

+44 1343563137

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

<http://www.moray.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00160

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictenderscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

School Transport Contract

Reference number

18/1236

II.1.2) Main CPV code

- 60170000 - Hire of passenger transport vehicles with driver

II.1.3) Type of contract

Services

II.1.4) Short description

Moray Council has a variety of requirements in relation to transportation, including Home to School transport, Community Services transport and Public Bus services.

This tender sets out the Council's requirements for the provision of Home to School Transport only.

II.1.5) Estimated total value

Value excluding VAT: £4,220,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

II.2) Description

II.2.1) Title

Large Vehicles

Lot No

1

II.2.2) Additional CPV code(s)

- 60171000 - Hire of passenger cars with driver
- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Moray Wide

II.2.4) Description of the procurement

This tender is for the provision of transport associated with education. To ease completion for bidders all lot information is contained in the commercial envelope on PCS-Tender for the project identified.

Lot 1 is for large vehicles (>16 seats)

II.2.5) Award criteria

Quality criterion - Name: Quality Criteria / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended for a further 2 periods of up to 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The statement for a Find a Tender Service (FTS) notice:

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Small Vehicles

Lot No

2

II.2.2) Additional CPV code(s)

- 60171000 - Hire of passenger cars with driver

II.2.3) Place of performance

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Moray Wide

II.2.4) Description of the procurement

This tender is for the provision of transport associated with education. To ease completion for bidders all lot information is contained in the commercial envelope on PCS-Tender for the project identified.

Lot 2 is for smaller vehicles (up to 16 seats)

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended for a further 2 periods of up to 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The statement for a Find a Tender Service (FTS) notice:

Economic operators may be excluded from this competition if they are in any of the

situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Youth Orchestra Transport

Lot No

3

II.2.2) Additional CPV code(s)

- 60170000 - Hire of passenger transport vehicles with driver
- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Moray Wide

II.2.4) Description of the procurement

This tender is for the provision of transport associated with education. To ease completion for bidders all lot information is contained in the commercial envelope on PCS-Tender for the project identified.

Lot 3 is for the provision of transport to Moray Youth Orchestra (Saturdays only)

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended for a further 2 periods of up to 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

The bidder is required to confirm that (to the best of their knowledge) there are no material post balance sheet events or other business issues arising since the date of the last financial statements that materially impact the economic and financial standing of the economic operator.

Where the operator is not able to make such a confirmation, full details of the relevant events shall be provided along with an explanation of the expected impact on the bidders economic and financial standing.

The bidder confirms they already have or can commit to obtain, prior to the

commencement of the contract, the levels of insurance cover indicated below:

Minimum level(s) of standards possibly required

The bidder is required to provide a copy of the last 2 or 3 financial statements as evidence of their compliance to meet their statutory obligations.

Insurance requirements -

Employer's (Compulsory) Liability:: five million pounds sterling 5,000,000

Public Liability: five million pound sterling 5,000,000

Valid Motor Insurance for all vehicles involved in delivery of this contract

III.1.3) Technical and professional ability

List and brief description of selection criteria

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

Minimum level(s) of standards possibly required

Experience of delivery of similar services

Requirement: within the past five years

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Bidders will be required to provide information periodically to Moray Council in relation to performance of these services

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 November 2025

Local time

12:00pm

Place

Online - Public contract Scotland Tender

Information about authorised persons and opening procedure

Bids will remain closed until the submission deadline and will be opened as soon as possible after the deadline.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Consideration will be made during the final year of the initial period whether contract extensions will be taken or not.

It is expected that future requirements will be retendered in 5-7 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30298.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidders will be asked to confirm what community benefits are offered if successful in this tender

(SC Ref:813605)

VI.4) Procedures for review

VI.4.1) Review body

Elgin Sheriff Court

Sheriff Courthouse, High Street

Elgin

IV30 1BU

Email

elgin@scotcourts.gov.uk

Telephone

+44 343542505

Country

United Kingdom

Internet address

<https://scotcourts.gov.uk/>

VI.4.2) Body responsible for mediation procedures

Elgin Sheriff Court

Sheriff Courthouse, High Street

Elgin

Telephone

+44 343542505

Country

United Kingdom

Internet address

<https://scotcourts.gov.uk/>