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Contract

Cash Handling & Collection Services

Leicester City Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-066674

Procurement identifier (OCID): ocds-h6vhtk-051701 ([view related notices](#))

Published 20 October 2025, 12:30pm

Scope

Reference

PAN3249

Description

Cash Handling & Collection to/from the Council's establishments

Collect Cash (cheques, notes and coins) from the Council's establishments, provide a counting & reconciliation service and prepare for banking. Deliver a change float service to various establishments for the Council. Collect Monies from car parks & pay and display machines; provide a counting & reconciliation service and prepare for banking.

Lot Lot 1 - Cash Handling and Collection. Lot 1 - Cash Handling & Collection to/from the Council's establishments

Description

Collect Cash (cheques, notes and coins) from the Council's establishments, provide a counting & reconciliation service and prepare for banking. Deliver a change float service to various establishments for the Council. Collect Monies from car parks & pay and display machines; provide a counting & reconciliation service and prepare for banking.

Contract 1. Cash Handling & Collection Services

Lots

Lot Lot 1 - Cash Handling and Collection. Lot 1 - Cash Handling & Collection to/from the Council's establishments

Supplier

- Guardian Protection Services Limited

Contract value

- £1,476,879.13 excluding VAT
- £1,772,254.96 including VAT

Above the relevant threshold

Date signed

15 August 2025

Contract dates

- 18 August 2025 to 17 August 2028
- Possible extension to 17 August 2030
- 5 years

Description of possible extension:

The contract is for three years with options to extend for up to a further two years.

Main procurement category

Services

CPV classifications

- 66000000 - Financial and insurance services

Contract locations

- UKF21 - Leicester
-

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Supplier

Guardian Protection Services Limited

- Public Procurement Organisation Number: PWDG-2266-RBJP

165-171 Humberstone Road

Leicester

LE5 3AF

United Kingdom

Email: stephen.murray@squiregroup.co.uk

Region: UKF21 - Leicester

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. Cash Handling & Collection Services

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall

Leicester

LE1 1FZ

United Kingdom

Contact name: Amina Laher

Telephone: 0116 454 4032

Email: amina.laher@leicester.gov.uk

Website: <https://www.leicester.gov.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government