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Tender

Provision of Insurance and Related Services to Havebury Housing Partnership

Havebury Housing Partnership

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

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Procurement identifier (OCID): ocds-h6vhtk-05cee8

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Scope

Description

Havebury Housing Partnership are looking to appoint one or more providers to deliver their Insurance and related services for Property, legal liability and other general (non-life) insurable risks.

The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident and employment practices liability. This list is to be decided at the sole discretion of Havebury Housing Partnership.

Suppliers will be required to have the financial ability to deliver the programme, including Insurers with a minimum rating of 'BBB' from standard and poor, 'B++' from AM Best, or an equivalent rating by an independent and reputable credit rating agency and approved by the bidder's market security committee. In the case of any rating less than A-, the contracting authority will evaluate and accept the nominated insurer(s) at its sole discretion, subject to disclosure and acceptance prior to the ITT bid deadline of the bidder's market security committee's latest report, including written recommendation from the bidder's market security committee.

Suppliers will be assessed but not limited to the following high level criterion:

- The ability to provide the Contracting Authority with a choice of suitable insurers and/or suitable cover options
- A skilled and competent service team, being Client Relationship Management, Insurance Claims management, Insurance Broking / underwriting and insurable risk managers
- The delivery of quality service to the Contracting Authority and our clients, including that provided to us by any third-party contractor employed by you or by the Insurer(s) you propose

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bury-St-Edmunds:-Insurance-services./AR3F8SKV6A>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/AR3F8SKV6A>

Total value (estimated)

- £150,000 excluding VAT
- £6,110,000 including VAT

Above the relevant threshold

Main procurement category

Services

Contract locations

- UK - United Kingdom

Lot constraints

Maximum number of lots a supplier can be awarded: 6

Description of how multiple lots may be awarded:

The contracting authority reserves the right to award contracts combining the following lots, aspects of lots, or groups of lots: Lots 1-7 will be individually evaluated and multiple awards or non-awards may result. Where the respondee is an insurance Broker, it may choose to place the insurance(s) required within each Lot with different insurers at its discretion, but full details of the risk carrier(s) will be required

Not the same for all lots

CPV classifications and contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Havebury Housing Partnership

Description

A programme of General (non-life) insurance and related services for Havebury Housing Partnership. The programme will require Insurance and related services for risks that may include but not be limited to:

property damage and business interruption, employers, public, products and property owners liability, business combined/office, money, all risks, computer, contract works, group personal accident, professional indemnity, fidelity guarantee/crime, employment practices liability. This list is to be decided at the sole discretion of Havebury Housing

Partnership.

Lot value (estimated)

- £5,250,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Group will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66513100 - Legal expenses insurance services
- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services

- 66515300 - Weather and financial loss insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 2. Insurance and related services for Motor vehicle risks (possibly including Motor Legal Expenses and Occasional Business Use) for Havebury Housing Partnership

Description

Insurance and related services associated with Motor Fleet for Havebury Housing Partnership. Bidders will be expected to provide cover of items such as but not limited to Motor Legal Expenses, Uninsured Loss Recovery, and OBU Extension.

Lot value (estimated)

- £380,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513100 - Legal expenses insurance services
- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 3. Insurance and related services associated with Engineering Plant Inspection & Insurance for Havebury Housing Partnership

Description

Insurance and related services associated with Engineering Plant Inspection & Insurance for Havebury Housing Partnership. Bidders will be expected to source inspection services and insurance from appropriate providers.

Lot value (estimated)

- £150,000 excluding VAT
- £190,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513100 - Legal expenses insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services
- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services
- 66519200 - Engineering insurance services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 4. Insurance and related services associated with Cyber for Havebury Housing Partnership

Description

Insurance and related services associated with Cyber for Havebury Housing Partnership. Bidders will be expected to provide a robust policy that addresses Havebury Housing Partnership's needs.

Lot value (estimated)

- £140,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 5. Insurance and related services associated with Terrorism (Pool Re) for Havebury Housing Partnership

Description

Insurance and related services associated with Terrorism and /or Political Violence (Pool Re) for Havebury Housing Partnership. Bidders will be expected to provide options affiliated with the government-backed Pool Re programme.

Lot value (estimated)

- £0 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66515000 - Damage or loss insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 6. Insurance and related services associated with Terrorism and/or Political Violence (Non Pool Re) for Havebury Housing Partnership

Description

Insurance and related services associated with Terrorism and/or Political Violence (Non-Pool Re) for Havebury Housing Partnership. Bidders will be expected to provide options not affiliated with the government-backed Pool Re programme.

Lot value (estimated)

- £70,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515200 - Property insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Lot 7. Insurance and related services associated with Directors and Officers' Liability for Havebury Housing Partnership

Description

Insurance and related services associated with Directors and Officers' Liability for Havebury Housing Partnership. Bidders will be expected provide a programme that robustly addresses the particular needs of Havebury Housing Partnership.

Lot value (estimated)

- £80,000 including VAT

Contract dates (estimated)

- 24 June 2026 to 23 June 2029
- Possible extension to 23 June 2031
- 5 years

Description of possible extension:

Havebury Housing Partnership will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk carriers for 3 years (or 3 periods of insurance), with the option to extend the award period by up to 2 further years (or 2 periods of insurance), subject to satisfactory service, performance and cost.

CPV classifications

- 66510000 - Insurance services
- 66513100 - Legal expenses insurance services
- 66515000 - Damage or loss insurance services
- 66515410 - Financial loss insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66517300 - Risk management insurance services
- 66518100 - Insurance brokerage services
- 66518300 - Insurance claims adjustment services

Same for all lots

Contract locations are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Havebury Housing Partnership

Lot 2. Insurance and related services for Motor vehicle risks (possibly including Motor Legal Expenses and Occasional Business Use) for Havebury Housing Partnership

Lot 3. Insurance and related services associated with Engineering Plant Inspection & Insurance for Havebury Housing Partnership

Lot 4. Insurance and related services associated with Cyber for Havebury Housing Partnership

Lot 5. Insurance and related services associated with Terrorism (Pool Re) for Havebury Housing Partnership

Lot 6. Insurance and related services associated with Terrorism and/or Political Violence (Non Pool Re) for Havebury Housing Partnership

Lot 7. Insurance and related services associated with Directors and Officers' Liability for Havebury Housing Partnership

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

14 November 2025, 12:00am

Submission type

Tenders

Deadline for requests to participate

14 November 2025, 12:00am

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/AR3F8SKV6A>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 June 2026

Award criteria

Lot 1. Insurance and related services for Property, legal liability and other general (non-life) insurable risks, as required by Havebury Housing Partnership

Lot 2. Insurance and related services for Motor vehicle risks (possibly including Motor Legal Expenses and Occasional Business Use) for Havebury Housing Partnership

Name	Type	Weighting
Quality	Quality	60%
Price	Price	40%

Lot 3. Insurance and related services associated with Engineering Plant Inspection & Insurance for Havebury Housing Partnership

Lot 4. Insurance and related services associated with Cyber for Havebury Housing Partnership

Name	Type	Weighting
Price	Price	50%
Quality	Quality	50%

Lot 5. Insurance and related services associated with Terrorism (Pool Re) for Havebury Housing Partnership

Lot 6. Insurance and related services associated with Terrorism and/or Political Violence (Non Pool Re) for Havebury Housing Partnership

Name	Type	Weighting
Price	Price	70%
Quality	Quality	30%

Lot 7. Insurance and related services associated with Directors and Officers' Liability for Havebury Housing Partnership

Name	Type	Weighting
Price	Cost	60%
Quality	Quality	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The procedure will consist of a multi stage procurement, covering a conditions of

participation stage and three stages contained within the tendering period, allowing for shortlisting of suppliers at each round. The high level weightings apportioned to this procurement consists of 60% Cost / 40% Quality.

Contracting authority

Havebury Housing Partnership

- Public Procurement Organisation Number: PHNV-3816-DVCM

Havebury House, Western Way

Bury St Edmunds

IP33 3SP

United Kingdom

Contact name: Jenny Aley

Telephone: 07841632923

Email: procurement@gibbslaidler.co.uk

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Gibbs Laidler Consulting LLP

Summary of their role in this procurement: Working on behalf of the contracting authority

- Public Procurement Organisation Number: PGJB-3773-RCMH

1 The Courtyard, Salters Heath Business Centre, Stennack Road

Sevenoaks

TN13 2BL

United Kingdom

Contact name: Vicky Robinson

Telephone: 07734956109

Email: Procurement@gibbslaidler.co.uk

Region: UKJ46 - West Kent

Contact organisation

Contact Havebury Housing Partnership for any enquiries.