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Tender

PP-10174 Hornchurch Academy Trust Washroom Services Framework

HORNCHURCH ACADEMY TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-066169

Procurement identifier (OCID): ocds-h6vhtk-05ce49 ([view related notices](#))

Published 17 October 2025, 10:23am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

PP-10174

Description

Havering Education Services (HES) established a Brokerage Service in 2013 as a dedicated collaborative procurement and contracts support service for schools and settings. The Service enables schools to access a wide range of competitive single and multi-supplier procurement frameworks for goods and services that have been selected through a compliant procurement route, and who demonstrably deliver value for money and high-quality products and services to schools and settings.

The Brokerage Service has over the years developed into a highly valued, award winning and truly schools led local and regional collaborative model. Starting in 2022, under a partnership model, Hornchurch Academy Trust, a Multi Academy Trust based in Havering became the 'Contracting Authority' under which umbrella the HES brokerage frameworks are managed, and procurement activities conducted.

This requirement is for a new single supplier framework agreement for Washroom Services which is expected to be used primarily by education establishments listed in Attachment 3 (subject to change). Over the life of the framework agreement, it is envisaged that additional schools in Havering and other neighbouring Local Authorities may subscribe to the Brokerage Service and therefore access the Washroom Services and other frameworks on offer.

The Framework will act as a single closed framework, with a single Supplier appointed, for a duration of 3 years, with the option to extend by 1 further year.

The estimated full Framework Agreement value of £1,500,000 is the estimated potential value based on known participating establishments. The value of participation by the wider public sector cannot be calculated accurately or guaranteed — but has however been incorporated within a range of £1,500,000 to £3,000,000 for the duration of the Framework Agreement, EX VAT.

The Framework shall be a single supplier framework.

The Supplier that is appointed to the framework agreement, will be required to pay a rebate for each call-off contract they are awarded under the Framework. The rebate will be 2.5% (excluding VAT) of the total value of the call-off contract that is awarded.

The Framework may be open for use by the following classifications of user throughout all administrative regions of England: Local Authority Councils, Educational Establishments (including Academies)

Educational Establishments: Early Years Settings, Nursery School, Primary School, Middle or High School, Secondary School, Academy, Special School, Pupil Referral Unit (PRU), Further Education Colleges, Universities.

Schools in England <https://www.gov.uk/find-school-in-england>

Academies <http://www.education.gov.uk/schools/performance>

Universities and Colleges <http://unistats.direct.gov.uk/institutions/>

Commercial tool

Establishes a framework

Total value (estimated)

- £3,000,000 excluding VAT
- £3,600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2030
- 4 years

Description of possible extension:

Option to extend for further one-year period at the discretion of the Client

Main procurement category

Services

CPV classifications

- 90524000 - Medical waste services
- 98341130 - Janitorial services

Contract locations

- UK - United Kingdom

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

2.5%

Framework operation description

This is a single supplier framework, services will be called off directly to the successful supplier (without competition).

Prices are determined by the Attachment 4 Commercial Offer Form that will have been completed by the successful supplier during the tender process.

The Attachment 4 details each category of service, and individual prices broken down further within. These are the financial offering to the client that must be honoured during the framework term, prices cannot exceed these.

Award method when using the framework

Without competition

Contracting authorities that may use the framework

The Framework may be open for use by the following classifications of user throughout all administrative regions of England: Local Authority Councils, Educational Establishments (including Academies)

Submission

Enquiry deadline

17 November 2025, 5:00pm

Tender submission deadline

26 November 2025, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/placegroup/aspx/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

21 February 2026

Award criteria

Name	Description	Type
Simple description	Quality Assessment: 70% of overall score Price Assessment: 30% of overall score	Price

Weighting description

Quality Assessment: 70% of overall score

Price Assessment: 30% of overall score

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

HORNCHURCH ACADEMY TRUST

- Companies House: 10760863

Whybridge Junior School Blacksmiths Lane

Essex

RM13 7AH

United Kingdom

Email: finance@hornchurchacademy.org.uk

Region: UKI52 - Barking & Dagenham and Havering

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Place Group Ltd

Summary of their role in this procurement: Procurement Agent on behalf of client

- Companies House: 04395705

The Regent, Chapel Street

Penzance

TR18 4AE

United Kingdom

Contact name: Irene Celis

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Email: Irene.Celis@place-group.com

Website: <https://in-tendhost.co.uk/placegroup/aspx/Home>

Region: UKK30 - Cornwall and Isles of Scilly

Contact organisation

Contact [Place Group Ltd](#) for any enquiries.