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Tender

## **Portico Academy Trust \_ Essex**

The Portico Academy Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-066110

Procurement identifier (OCID): ocds-h6vhtk-05ce71

Published 17 October 2025, 8:51am

### **Scope**

### **Reference**

CA16616

### **Description**

Portico Academy Trust invites tenders from professional cleaning contractors for the provision of daily cleaning services across its five primary and nursery school sites in Essex. The successful partner must deliver consistent, high-quality standards and take pride in maintaining safe, hygienic environments for young learners and staff.

Strong client relationship skills are essential – contractors must be responsive, be articulate, be communicative, and be committed to collaborative working within all of the schools.

? Scope: Daily cleaning across five primary and nursery school sites

? Contract Start Date: 28th March 2026

Suppliers will be assessed against the specific objectives of the new contract through the

following stages:

- Selection and Shortlisting
- Invitation to Tender (ITT) and Shortlisting for Presentation
- Presentation of Proposal to the Trust (Authority)
- Reference Checking

### **Total value (estimated)**

- £800,000 excluding VAT
- £960,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 28 March 2026 to 27 March 2029
- Possible extension to 27 March 2031
- 5 years

Description of possible extension:

Maximum 2 extensions of 12 months per extension.

### **Main procurement category**

Services

## **CPV classifications**

- 90919300 - School cleaning services

## **Contract locations**

- UK - United Kingdom
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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

21 November 2025, 12:00pm

### **Tender submission deadline**

5 December 2025, 9:30am

### **Submission address and any special instructions**

To access this opportunity, log in to <https://suppliers.multiquote.com> and view the opportunity. If you are not registered with MultiQuote, please visit <https://suppliers.multiquote.com>, complete the registration form on the log in page and quote the title and reference of the notice in your registration.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

28 March 2026

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### **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality	Quality	60.0%
Cost	Cost	Cost	30.0%
Contract Compliance	Contract Compliance	Quality	10.0%

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### **Other information**

#### **Conflicts assessment prepared/revised**

Yes

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## Procedure

### Procedure type

Open procedure

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## Contracting authority

### The Portico Academy Trust

- Public Procurement Organisation Number: PNGH-4222-GTWP

59 Ronald Hill Grove

Leigh on Sea

SS9 2JB

United Kingdom

Telephone: 01702 987890

Email: [financedirector@porticoacademytrust.co.uk](mailto:financedirector@porticoacademytrust.co.uk)

Region: UKH31 - Southend-on-Sea

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)