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Tender

Contract for the Collection, Reprocessing of Bagged, Unbagged Paper and Baled Cardboard

City & County of Swansea

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-066070

Procurement identifier (OCID): ocids-h6vhtk-05ce5d

Published 16 October 2025, 5:02pm

Scope

Reference

CCS-24-330

Description

Swansea Council is seeking to procure services for the collection and reprocessing of domestic mixed paper and cardboard collected at the kerbside plus baled cardboard collected via the Household Waste Recycling Centres (HWRC's) and commercial collections.

The Council currently collects domestic mixed paper and cardboard at the kerbside from around 111,000 properties. Whilst we currently predominantly collect domestic mixed paper and cardboard in single-use plastic bags, we are in the process of changing to using reusable bags, due to commence in Spring 2025. The roll-out of reusable containers will be phased throughout the County which will result in a reduction of bagged product and increase in un-bagged product.

The Pricing Schedule requires that a rate per tonne inclusive of collection, haulage,

reprocessing/treatment, and disposal of rejects be submitted.

Total value (estimated)

- £2,700,000 excluding VAT
- £3,220,000 including VAT

Above the relevant threshold

Main procurement category

Services

CPV classifications

- 90500000 - Refuse and waste related services

Contract locations

- UKL18 - Swansea

Lot constraints

Description of how multiple lots may be awarded:

Lot 1 - Bagged Mixed Paper and Cardboard

Lot 2 - Unbagged Mixed Paper and Cardboard

Lot 3 - Bales Cardboard

Not the same for all lots

Contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. Bagged Mixed Paper and Cardboard

Description

In 2023/24 a combined total of approximately 8,600 tonnes of mixed paper and cardboard was collected with single use plastic sacks used as a collection medium

Lot value (estimated)

- £1,050,000 excluding VAT
- £1,250,000 including VAT

Contract dates (estimated)

- 22 December 2025 to 21 December 2027
- Possible extension to 21 December 2032
- 7 years

Description of possible extension:

An option to extend for a further period of up to 60 months.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 2. Unbagged Paper and Cardboard

Description

In 2023/24 a combined total of approximately 8,600 tonnes of mixed paper and cardboard was collected with single use plastic sacks used as a collection medium. Residents requiring collection of large pieces of cardboard (boxes etc.) at the kerbside are requested to fold the material and place unbagged alongside the bags for collection, or alternatively deposit directly at one of our HWRC's.

Lot value (estimated)

- £1,050,000 excluding VAT
- £1,250,000 including VAT

Contract dates (estimated)

- 22 December 2025 to 21 December 2027
- Possible extension to 21 December 2032
- 7 years

Description of possible extension:

An option to extend for up to a further period of 60 months

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 3. Baled Cardboard

Description

In 2023/24 the council collected around 2,600 tonnes of cardboard boxes from businesses throughout the county. The cardboard is baled and stored prior to collection by the re-processor

Lot value (estimated)

- £600,000 excluding VAT
- £720,000 including VAT

Contract dates (estimated)

- 22 December 2025 to 21 December 2027
- Possible extension to 21 December 2032
- 7 years

Description of possible extension:

An Option to extend for a further period of up to 60 months

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Bagged Mixed Paper and Cardboard

Lot 2. Unbagged Paper and Cardboard

Lot 3. Baled Cardboard

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

10 November 2025, 12:00pm

Tender submission deadline

17 November 2025, 12:00am

Submission address and any special instructions

Project ref No. 60793 & ITT Ref No. 120585 Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the "Suppliers register here" link.
- Enter your correct business and user details.
- Note the username you chose and click "Save" when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click "continue".

2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the "ITTs Open to All Suppliers" link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.
- Click the "Express Interest" button in the "Actions" box on the left-hand side of the page.
- This will move the ITT into your "My ITTs" page (this is a secure area reserved for your projects only).
- Click on the ITT code. You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box.

3. Responding to the invitation to tender:

- You can now choose to "Reply" or "Reject" (please give a reason if rejecting).
- You can now use the "Messages" function to communicate with the buyer and seek any clarification.
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT.
- There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

- E-mail: help@bravosolution.co.uk

- Phone: +44 8003684850

Thanks

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

15 December 2025

Recurring procurement

Publication date of next tender notice (estimated): 19 December 2025

Award criteria

Name	Type	Weighting
Price	Price	54.00%
Quality	Quality	46.00%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

Pre Market Engagement Undertaken prior to PA2023 Legislation.

Contracting authority

City & County of Swansea

- Public Procurement Organisation Number: PYYD-8699-BJGD

Civic Centre

Swansea

SA1 3SN

United Kingdom

Contact name: Lisa Evans

Telephone: +447966230649

Email: lisa.evans5@swansea.gov.uk

Website: <http://www.swansea.gov.uk/dobusiness>

Region: UKL18 - Swansea

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales