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Not applicable

## Day Opportunity Services Framework

Portsmouth City Council

F14: Notice for changes or additional information

Notice identifier: 2025/S 000-065965

Procurement identifier (OCID): ocds-h6vhtk-047d8f

Published 16 October 2025, 2:59pm

### Section I: Contracting authority/entity

#### I.1) Name and addresses

Portsmouth City Council

Civic Offices, Guildhall Square

PORTRUSH

PO12AL

#### Contact

Procurement Service

#### Email

[procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

#### Telephone

+44 2392688235

#### Country

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/ext/business/business.aspx>

Buyer's address

<https://www.portsmouth.gov.uk/ext/business/business.aspx>

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Day Opportunity Services Framework

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Portsmouth City Council ('the council') is planning to establish an Open Framework Agreement for the provision of learning disability (LD) day services and opportunities based predominantly in the Portsmouth area but may also extend to surrounding areas. The Council currently spends approximately £6,100,000 per annum on LD day services and opportunities which currently support 305 residents.

This opportunity is open to Small and Medium Enterprises (SMEs) and micro providers (for example a provider could apply to support 1 or 2 clients) as well as larger regional and national providers. In establishing this Open Framework Agreement, the council are aiming to create a diverse and varied 'highstreet' of services and opportunities for individuals to access.

The Open Framework Agreement will be operational for a period of 8 years. Providers will be able to apply to join, or add new services to, the Open Framework Agreement any time during the 8-year framework period. Although the Open Framework Agreement will remain open to applications, these will only be viewed and assessed twice per year for entry in April and October each year.

There will be no limit to the number of providers who can join the Open Framework Agreement throughout its duration. However, the Council reserves the right to close the Open Framework Agreement to new entrants at any time, giving 3 months' notice via a Modification Notice to the original Find a Tender Service Contract Notice and updating the framework advert on both Contracts Finder and the council's e-sourcing system. Closure may be on a temporary or permanent basis and will be clearly stated in the updated notices and adverts.

The Open Framework Agreement will be used for placements of individuals, which in some cases will together form a block contract, commissioned via the Further Competition or Direct Award call-off processes. Placements of individuals will be on a meet or beat Open Framework Agreement rate basis. Any Block 'call-off' contracts will be competed for on a quality and cost basis separate to the Framework rates.

From the framework start date it is important to note that there will be no automatic transition of already existing arrangements to the new Open Framework Agreement. These will transition aiming for completion within a 12-month period. However, any NEW packages of day service provision set up for individuals must utilise the new Framework. This may be done on a block contract or individual basis.

The council is targeting to have awarded the Open Framework Agreement by Friday 4th October 2024 to allow for Open Framework Agreement commencement on 1st November 2024. The total Open Framework Agreement value is currently estimated to be £6.1m per annum, £48.8m over the 8-year term. This is based on current contracted activity so actual spend may fall below or above these estimated figures.

The procurement process will be undertaken in line with the following programme:

- Issue FTS Contract Notice - 15 July 2024
- Issue Invitation to Tender (ITT) - 15 July 2024

- Bidders Briefing Events - 24 July and 30 July 2024
- Tender Return Deadline - 27 August 2024 midday
- Award decision notified to tenderers - 23 September 2024
- Standstill period - 24 September - 3 October 2024
- Framework Award - 4 October 2024
- Framework Commencement - 1 November 2024

Application is via completed tender submission by the deadline stated above via the Council's e-sourcing system InTend which will be used to administrate the procurement process, the system can be accessed free of charge via the web link below:

<https://in-tendhost.co.uk/portsmouthcc/aspx/home>

The framework will remain open past the initial deadline for new applications. These will be reviewed in April and October each year following commencement of the framework.

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## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2024/S 000-021736](#)

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## **Section VII. Changes**

### **VII.1) Information to be changed or added**

#### **VII.1.2) Text to be corrected in the original notice**

Section number

II.1.4.

Place of text to be modified

Short Description

Instead of

Text

Portsmouth City Council ('the council') is planning to establish an Open Framework Agreement for the provision of learning disability (LD) day services and opportunities based predominantly in the Portsmouth area but may also extend to surrounding areas. The Council currently spends approximately £6,100,000 per annum on LD day services and opportunities which currently support 305 residents.

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The Open Framework Agreement will be operational for a period of 8 years. Providers will be able to apply to join, or add new services to, the Open Framework Agreement any time during the 8-year framework period. Although the Open Framework Agreement will remain open to applications, these will only be viewed and assessed twice per year for entry in April and October each year.

There will be no limit to the number of providers who can join the Open Framework Agreement throughout its duration. However, the Council reserves the right to close the Open Framework Agreement to new entrants at any time, giving 3 months' notice via a Modification Notice to the original Find a Tender Service Contract Notice and updating the framework advert on both Contracts Finder and the council's e-sourcing system. Closure may be on a temporary or permanent basis and will be clearly stated in the updated notices and adverts.

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From the framework start date it is important to note that there will be no automatic transition of already existing arrangements to the new Open Framework Agreement. These will transition aiming for completion within a 12-month period. However, any NEW packages of day service provision set up for individuals must utilise the new Framework. This may be done on a block contract or individual basis.

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The framework will remain open past the initial deadline for new applications. These will be reviewed in April and October each year following commencement of the framework.

Read

Text

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The Open Framework Agreement will be used for placements of individuals, which in some cases will together form a block contract, commissioned via the Further Competition or Direct Award call-off processes. Placements of individuals will generally be on a meet or beat Open Framework Agreement rate basis.

However, where term contracts are established via further competition from the framework which are linked to specific premises, contract durations, service types, estimated user numbers, TUPE considerations, etc. which will subsequently be used for individual placements, framework suppliers will be permitted to submit pricing which may vary from their framework rates.

Any Block 'call-off' contracts will be competed for on a quality and cost basis separate to the Framework rates.

From the framework start date it is important to note that there will be no automatic transition of already existing arrangements to the new Open Framework Agreement. These will transition aiming for completion within a 12-month period. However, any NEW packages of day service provision set up for individuals must utilise the new Framework. This may be done on a block contract or individual basis.

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The framework will remain open past the initial deadline for new applications. These will be reviewed in April and October each year following commencement of the framework.

Section number

IV.1.11.

Place of text to be modified

Main features of the award procedure

Instead of

Text

Framework award criteria:

The Open Framework Agreement award criteria has been set at 100% quality. In order to be admitted onto the framework, tenderers must score a minimum of 1 ('good') against all of the quality sub-criteria. Quality scores for those providers who are successfully admitted onto the framework will be taken into consideration as part of direct award call-off process.

Tenderers will not be competed on price at point of getting onto the Open Framework Agreement. However, all bidders must complete the Pricing Spreadsheet (PS) which will

set out the maximum hourly rates for each service as per the staffing ratios specified in the spreadsheet. These maximum rates will be used for individual placements only and on a meet or beat basis. For block contracts awarded via the Further Competition call-off process, framework providers will be required to submit new prices/ rates specific to the requirement.

Framework call-off processes:

#### 1. Individual placements (Direct Award)

Selection of provider services(s): Following the framework start date any new individual arrangements for a Day Service Opportunity must be undertaken utilising services from the framework at the agreed rates on a meet or beat basis.

Following assessment by Case Workers/Care Coordinators/Named Workers from the Integrated Learning Disability Service (ILDS), the needs of the individual will be presented to a decision-making panel who will match the needs to a suitable service on the framework, taking account of the available information from services description, assessed need, service user preference(s), outcomes focus, cost, quality scoring from the framework evaluation, location and accessibility, capacity and availability etc.

Direct awards can also be made where there is evidence that there is only one appropriate and good quality service can meet the needs of the individual or due to service user choice.

Once a service has been agreed a referral will be made to the relevant service provider for consideration. Any accepted referral must be at the framework agreed hourly rate or lower (i.e. meet or beat).

Rates: Tenderers will have been required to set their maximum hourly rates for all applicable staffing ratios for each service they are bidding to be included onto the Open Framework Agreement. At point of identifying that a service will best meet the needs of an individual and a referral has been made, then the provider will be able to propose their rate for that individual on a 'meet or beat' framework rate basis.

#### 2. Block contracts (Further Competition)

Block contracts will be awarded via a Further Competition process which all framework providers will be invited to participate in. In some cases, the Council may issue a sifting brief prior to the Further Competition to identify interested and capable providers.

Award criteria: The award criteria will be determined at point of Further Competition but the intention is that it is likely to be on a 70% quality and 30% cost basis. Quality criteria will be bespoke for the purposes of each further competition.

Hourly rates will be set at Further Competition level and tenderers will not need to abide by the Open Framework Agreement rates as set out in the Pricing Spreadsheet (these apply to individual placements or Direct Awards only). For avoidance of doubt this means that they can fall below, equal to, or above the rates within the Pricing Spreadsheet.

### 3. Block contracts (Direct Award)

The Council reserves the right to direct award on block contract basis. For example, where there is evidence a change of provider or location may cause extreme upset or distress to service users due to their own choices and beliefs, and the benefits of a tender exercise are outweighed by these factors. In this scenario, rates will be negotiated with the selected framework provider and is likely to be on a meet or beat framework rate basis.

Read

Text

Framework award criteria:

The Open Framework Agreement award criteria has been set at 100% quality. In order to be admitted onto the framework, tenderers must score a minimum of 1 ('good') against all of the quality sub-criteria. Quality scores for those providers who are successfully admitted onto the framework will be taken into consideration as part of direct award call-off process.

Tenderers will not be competed on price at point of getting onto the Open Framework Agreement. However, all bidders must complete the Pricing Spreadsheet (PS) which will set out the maximum hourly rates for each service as per the staffing ratios specified in the spreadsheet. These maximum rates will be used for individual placements only and on a meet or beat basis.

For block contracts and term contracts covering non-committed multiple placements awarded via the Further Competition call-off process, framework providers will be required to submit new prices/ rates specific to the requirement.

Framework call-off processes:

#### 1. Individual placements (Direct Award)

Selection of provider services(s): Following the framework start date any new individual arrangements for a Day Service Opportunity must be undertaken utilising services from the framework at the agreed rates on a meet or beat basis.

Following assessment by Case Workers/Care Coordinators/Named Workers from the Integrated Learning Disability Service (ILDS), the needs of the individual will be presented to a decision-making panel who will match the needs to a suitable service on the framework, taking account of the available information from services description, assessed need, service user preference(s), outcomes focus, cost, quality scoring from the framework evaluation, location and accessibility, capacity and availability etc.

Direct awards can also be made where there is evidence that there is only one appropriate and good quality service can meet the needs of the individual or due to service user choice.

Once a service has been agreed a referral will be made to the relevant service provider for consideration. Any accepted referral must be at the framework agreed hourly rate or lower (i.e. meet or beat).

Rates: Tenderers will have been required to set their maximum hourly rates for all applicable staffing ratios for each service they are bidding to be included onto the Open Framework Agreement. At point of identifying that a service will best meet the needs of an individual and a referral has been made, then the provider will be able to propose their rate for that individual on a 'meet or beat' framework rate basis.

## 2. Individual placements term contracts (Further Competition)

The Council may commission a new or existing service based on an estimate of current provision and involving the transfer of a quantity of current individual placements to a new contract. Whilst there would be no guarantee of business or number of placements, the expectation would be a significant amount of business would be transferred with an estimate of hours and number of placements currently being provided in the tender documentation.

Such contracts will be awarded via a Further Competition process. In some cases, the Council may issue a sifting brief prior to the Further Competition to identify interested and capable providers.

The award criteria will be determined at point of Further Competition but the intention is that it is likely to be on a 70% quality and 30% cost basis. Quality criteria will be bespoke for the purposes of each further competition.

Hourly rates will be set at Further Competition level and tenderers will not need to abide by the Open Framework Agreement rates as set out in the Pricing Spreadsheet (these apply to individual placement or block Direct Awards only). For avoidance of doubt this means that they can fall below, equal to, or above the rates within the Pricing Spreadsheet.

### 3. Block contracts (Further Competition)

Block contracts will be awarded via a Further Competition process which all framework providers will be invited to participate in. In some cases, the Council may issue a sifting brief prior to the Further Competition to identify interested and capable providers.

**Award criteria:** The award criteria will be determined at point of Further Competition but the intention is that it is likely to be on a 70% quality and 30% cost basis. Quality criteria will be bespoke for the purposes of each further competition.

Hourly rates will be set at Further Competition level and tenderers will not need to abide by the Open Framework Agreement rates as set out in the Pricing Spreadsheet (these apply to individual placements or Direct Awards only). For avoidance of doubt this means that they can fall below, equal to, or above the rates within the Pricing Spreadsheet.

### 4. Block contracts (Direct Award)

The Council reserves the right to direct award on block contract basis. For example, where there is evidence a change of provider or location may cause extreme upset or distress to service users due to their own choices and beliefs, and the benefits of a tender exercise are outweighed by these factors. In this scenario, rates will be negotiated with the selected framework provider and is likely to be on a meat or beat framework rate basis.

## **VII.2) Other additional information**

It has come to the Council's attention that through error the framework call off option and associated process for letting new term contracts through which current placements will be transferred and through which new individual placements may be made was not included for within the original notice.

The corrections made through this notice now reflect the Council's intentions. The Council will from this point exercise an option via the framework agreement to award term contracts via individual placements via further competition.