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Tender

## TRIV2025-08 Office Cleaning Services

Trivallis

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-065862

Procurement identifier (OCID): ocds-h6vhtk-05cdde ([view related notices](#))

Published 16 October 2025, 11:46am

## Scope

## Reference

TRIV2025-08 Office Cleaning Services

## Description

Trivallis are seeking to appoint an experienced cleaning company, who has specific experience in working on the cleaning of offices and associated services.

It is the intention of Trivallis to appoint a single contractor to undertake this requirement.

TUPE - As this is a second generation contract that is currently provided by an external supplier it will be subject to TUPE. If you have any further questions on this matter please submit them via the e-tender wales portal and Trivallis will liaise with the incumbent supplier to answer your question. There are anonymised details relating to TUPE included in the tender pack.

Additionally, included in the requirement is the delivery of social value.

The successful suppliers will provide a cleaning service in Trivallis business premises,

maintaining the highest standards of cleanliness, with the correct due skill and care.

The cleaning service will be provided in accordance with the agreed cleaning schedule and service specification, supplied as Annex 4.

The Services will be carried out at business properties owned by Trivallis, situated in the geographical area of Rhondda Cynon Taff. If any new business premises are procured or rented within the contract period, then an additional quote will be sought for the cleaning services for that new premises and a contract amendment processed in line with procurement regulations.

NOTE: The authority is using eTenderwales to carry out this procurement process.

### **Total value (estimated)**

- £333,000 excluding VAT
- £399,599 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 5 January 2026 to 31 December 2028
- Possible extension to 31 December 2030
- 4 years, 11 months, 27 days

Description of possible extension:

Extensions will be considered one year at a time, subject to satisfactory performance and mutual agreement.

### **Main procurement category**

Services

## **CPV classifications**

- 90900000 - Cleaning and sanitation services
- 45452000 - Exterior cleaning work for buildings

## **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan
- UKL15 - Central Valleys

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## **Participation**

### **Legal and financial capacity conditions of participation**

These are contained in the Welsh Procurement Specific Questionnaire (WPSQ), utilised as part of this procurement.

### **Technical ability conditions of participation**

Please see the Tender pack for more details.

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

3 November 2025, 12:00pm

### **Tender submission deadline**

10 November 2025, 12:00pm

### **Submission address and any special instructions**

<https://etenderwales.bravosolution.co.uk>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

28 November 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 31 January 2026

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## Award criteria

Name	Description	Type	Weighting
Quality Criteria	Set out in the questions in the tender pack that will be answered via Etender wales.	Quality	60.00%
Price criteria	The pricing document is supplied as part of the tender pack via Etender wales. Annex 12 Commercial Pricing Document	Price	40.00%

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## Other information

### Payment terms

Please see Annex 8 Trivallis Payment Guidance

### Description of risks to contract performance

Please see Annex 6 for KPIs

### Conflicts assessment prepared/revised

Yes

## Procedure

### Procedure type

Open procedure

### Justification for not publishing a preliminary market engagement notice

We have had insufficient time to conduct preliminary market engagement as our contract will expire on the 1st January 2026.

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## Documents

### Associated tender documents

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=349167](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349167)

Tender Docs Office Cleaning TRIV2025-08

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## Contracting authority

Trivallis

- Public Procurement Organisation Number: PYMX-8256-GLPM

Ty Pennant

Pontypridd

CF37 2SW

United Kingdom

Contact name: Sarah Protheroe

Telephone: 01443 494666

Email: [procurement@trivallis.co.uk](mailto:procurement@trivallis.co.uk)

Website: <http://www.trivallis.co.uk>

Region: UKL15 - Central Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales