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Tender

QW Development of Guidance on Quality Assurance processes for Qualification Assessments

Qualifications Wales

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-065789

Procurement identifier (OCID): ocds-h6vhtk-05cdba ([view related notices](#))

Published 16 October 2025, 9:35am

Scope

Reference

QWL252611

Description

Qualifications Wales wishes to develop a guidance document which proposes standardised terminology, with accompanying definitions, for processes and activities carried out to meet quality assurance requirements. We intend for this document to be made available to awarding bodies and centres to act as a reference tool that supports the development, implementation and administration of qualifications and assessments. To support the development of this guidance, we are seeking a supplier to:

? undertake a desk-based review of existing terminology and how it is used across a range of 14-16 qualifications, exploring the differences and consistencies in its application, and key lines of enquiry for the next stage

? engage with awarding bodies (including any relevant awarding body associations) and centres to explore their working understanding and application of quality assurance-

related terminology

? produce a final recommendations document for standardised terminology, informed by the previous activity stages.

Total value (estimated)

- £7,500 excluding VAT
- £9,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 8 December 2025 to 27 February 2026
- 2 months, 20 days

Main procurement category

Services

CPV classifications

- 80000000 - Education and training services

Contract locations

- UKL - Wales
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

29 October 2025, 12:00pm

Tender submission deadline

7 November 2025, 10:00am

Submission address and any special instructions

<https://www.sell2wales.gov.wales>

Tenders may be submitted electronically

Yes

Award criteria

| Name | Description | Type |
|---------|--|---------|
| Quality | See ITT for full details, quality includes experience, knowledge, plan | Quality |
| Price | Price is worth 15% | Price |

Weighting description

Quality 85% Price 15%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348944

Terms and Conditions

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348945

Form of Tender

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348946

Freedom of information

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349135

Invitation to tender including full specification and instructions

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349136

Response template

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349138

Pricing template

Contracting authority

Qualifications Wales

- Public Procurement Organisation Number: PXVT-3973-CLLV

Q2 Building, Pencarn Lane

Newport

NP10 8AR

United Kingdom

Contact name: stephanie molina

Telephone: +441633373233

Email: stephanie.molina@qualifications.wales

Website: <http://www.qualifications.wales>

Region: UKL21 - Monmouthshire and Newport

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales