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Tender

## **QW Development of Guidance on Quality Assurance processes for Qualification Assessments**

Qualifications Wales

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-065789

Procurement identifier (OCID): ocds-h6vhtk-05cdba ([view related notices](#))

Published 16 October 2025, 9:35am

### **Scope**

### **Reference**

QWL252611

### **Description**

Qualifications Wales wishes to develop a guidance document which proposes standardised terminology, with accompanying definitions, for processes and activities carried out to meet quality assurance requirements. We intend for this document to be made available to awarding bodies and centres to act as a reference tool that supports the development, implementation and administration of qualifications and assessments. To support the development of this guidance, we are seeking a supplier to:

? undertake a desk-based review of existing terminology and how it is used across a range of 14-16 qualifications, exploring the differences and consistencies in its application, and key lines of enquiry for the next stage

? engage with awarding bodies (including any relevant awarding body associations) and centres to explore their working understanding and application of quality assurance-

related terminology

? produce a final recommendations document for standardised terminology, informed by the previous activity stages.

### **Total value (estimated)**

- £7,500 excluding VAT
- £9,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 8 December 2025 to 27 February 2026
- 2 months, 20 days

### **Main procurement category**

Services

### **CPV classifications**

- 80000000 - Education and training services

### **Contract locations**

- UKL - Wales

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

29 October 2025, 12:00pm

### **Tender submission deadline**

7 November 2025, 10:00am

### **Submission address and any special instructions**

<https://www.sell2wales.gov.wales>

### **Tenders may be submitted electronically**

Yes

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## Award criteria

Name	Description	Type
Quality	See ITT for full details, quality includes experience, knowledge, plan	Quality
Price	Price is worth 15%	Price

## Weighting description

Quality 85% Price 15%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=348944](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348944)

Terms and Conditions

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=348945](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348945)

Form of Tender

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=348946](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=348946)

Freedom of information

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=349135](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349135)

Invitation to tender including full specification and instructions

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=349136](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349136)

Response template

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=349138](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=349138)

Pricing template

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**Contracting authority**

## Qualifications Wales

- Public Procurement Organisation Number: PXVT-3973-CLLV

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Newport

NP10 8AR

United Kingdom

Contact name: stephanie molina

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Email: [stephanie.molina@qualifications.wales](mailto:stephanie.molina@qualifications.wales)

Website: <http://www.qualifications.wales>

Region: UKL21 - Monmouthshire and Newport

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales