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Tender

For the provision of Occupational Health Services

Huntingdonshire District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-065196

Procurement identifier (OCID): ocds-h6vhtk-05cc4e

Published 14 October 2025, 1:54pm

Scope

Reference

C/2025/637

Description

Huntingdonshire District Council (HDC) is seeking expressions of interest for the provision of Occupational Health services.

We are looking for a cost-effective service that provides the Council value for money. The successful bid will be expected to show a track record of delivering excellent and innovative support and guidance designed to give maximum benefit and value to HDC.

Huntingdonshire District Council employs approximately 670 (Headcount) contracted staff spread over a number of sites in Huntingdon, St Ives, St Neots and Ramsey of which approximately 150 are in manual roles.

The contract will commence from January 2026 (This may be subject to change)

The contractor must be as a minimum SEQOHS accredited

Currently the services we use include:

New starter health screening, face to face or by phone

Night Workers Assessment

Sickness absence advice

Return to work advice/phased returns

Advice as to whether employees fall under the definition of the Equality Act 2010

Health checks for all staff

Total value (estimated)

- £120,000 excluding VAT
- £144,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 5 January 2026 to 4 January 2028
- Possible extension to 4 January 2030
- 4 years

Description of possible extension:

Option to extend for a further 2 years (2 x 12 months), subject to supplier performance.

Main procurement category

Services

CPV classifications

- 85100000 - Health services

Contract locations

- UKH12 - Cambridgeshire CC

Participation

This procurement is reserved for

UK suppliers

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

31 October 2025, 3:00pm

Tender submission deadline

20 November 2025, 12:00pm

Submission address and any special instructions

<https://procontract.due-north.com/Register>

Tenders may be submitted electronically

Yes

Award criteria

Evaluation of the tenders will be carried out by a panel of evaluating officers to help ensure an appropriate breadth of experience and understanding.

Moderation will be carried out by the procurement manager.

Each Method Statement will be assigned an importance weighting. These are clearly marked against each statement. The total scores for the Method Statements contribute to the overall award criteria by the following ratio:

Non-Price (Method Statements): 55%

Price: 45%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://procontract.due-north.com/Advert?advertId=5a57ea1bf9a8-f011-813a-005056b64545>

Contracting authority

Huntingdonshire District Council

- Public Procurement Organisation Number: PXY-8219-LWDM

Pathfinder House St Mary's Street Huntingdon,

Cambridgeshire

PE29 3TN

United Kingdom

Email: procurement@huntingdonshire.gov.uk

Region: UKH12 - Cambridgeshire CC

Organisation type: Public authority - sub-central government