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Contract

Records Scanning for EDRMS programme

Portsmouth Hospitals University NHS Trust

F03: Contract award notice

Notice identifier: 2025/S 000-065137

Procurement identifier (OCID): ocids-h6vhtk-05cc33

Published 14 October 2025, 12:20pm

Section I: Contracting authority

I.1) Name and addresses

Portsmouth Hospitals University NHS Trust

Queen Alexandra Hospital Southwick Hill Road

Cosham

PO63LY

Contact

Rupert Hatch

Email

rupert.hatch1@nhs.net

Country

United Kingdom

Region code

UKJ31 - Portsmouth

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.porthosp.nhs.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Records Scanning for EDRMS programme

Reference number

C239977

II.1.2) Main CPV code

- 79999100 - Scanning services

II.1.3) Type of contract

Services

II.1.4) Short description

Scanning services including collection of medical records, scanning and disposal.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £5,585,843

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ31 - Portsmouth
- UKJ34 - Isle of Wight

II.2.4) Description of the procurement

Scanning services including collection of medical records, scanning and disposal for a core term of 3 years plus two 12-month optional extension periods.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

Two optional extensions periods of 12-months.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

This is a direct award call-off through the ESPO Document Management Solutions framework.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

C239977

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 September 2025

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hugh Symons Information Management Ltd

Poole

Country

United Kingdom

NUTS code

- UKK24 - Bournemouth, Christchurch and Poole

Companies House

01187478

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £5,585,843

Total value of the contract/lot: £5,585,843

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom