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Tender

## **IT Managed Services 2025 - 2028**

Berwickshire Housing Association Ltd

F02: Contract notice

Notice identifier: 2025/S 000-065109

Procurement identifier (OCID): ocds-h6vhtk-05cc1e

Published 14 October 2025, 11:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Berwickshire Housing Association Ltd

55 Newtown Street, Duns

Berwickshire

TD11 3AU

#### **Email**

[info@bhagroup.co.uk](mailto:info@bhagroup.co.uk)

#### **Telephone**

+44 1361884000

#### **Fax**

+44 1361883404

#### **Country**

United Kingdom

**NUTS code**

UKM91 - Scottish Borders

**Internet address(es)**

Main address

<http://www.bhagroup.org.uk>

Buyer's address

[http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA15982](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15982)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IT Managed Services 2025 - 2028

#### **II.1.2) Main CPV code**

- 50312600 - Maintenance and repair of information technology equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

IT Managed Services Support

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50312600 - Maintenance and repair of information technology equipment
- 72222300 - Information technology services
- 50312620 - Repair of information technology equipment
- 50312610 - Maintenance of information technology equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM91 - Scottish Borders

Main site or place of performance

Duns, Berwickshire

#### **II.2.4) Description of the procurement**

Berwickshire Housing is seeking a collaborative, experienced IT managed service and support provider to work with us for the period of the contract.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70%

Cost criterion - Name: Cost of Service / Weighting: 30%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 x 12 month extensions to the contract to a maximum of 5 years. The extension of the contract will be entirely at the discretion of BHA. The contract is subject to re-appointment annually following the initial period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

See ITT

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All as outlined in the attached ITT and associated documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

All as outlined in the attached ITT and associated documents

#### **III.2.2) Contract performance conditions**

KPIs as per the ITT

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 November 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

14 November 2025

Local time

12:00pm

Place

Duns, Berwickshire

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: At the end of the contract period

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please ensure that you comprehensively read and understand all the IIT and associated documents as failure to complete these correctly and as requested may result in you being removed from the tender process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=813026](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=813026).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See the attached ITT

(SC Ref:813026)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dumfries Sheriff Court

Dumfries

Country

United Kingdom

Internet address

<http://www.bhagroup.org.uk>