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Tender

## **Supporting Community Independence - Care at Home Framework for Adults**

West Dunbartonshire Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2025/S 000-064921

Procurement identifier (OCID): ocds-h6vhtk-05ae9e

Published 13 October 2025, 4:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Dunbartonshire Council

16 Church Street

Dumbarton

G82 1QL

#### **Contact**

Jennifer Darkins

#### **Email**

[Corporate.Procurement@west-dunbarton.gov.uk](mailto:Corporate.Procurement@west-dunbarton.gov.uk)

#### **Telephone**

+44 1389737000

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.west-dunbarton.gov.uk/business/suppliers/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00153](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00153)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supporting Community Independence - Care at Home Framework for Adults

Reference number

2425-01

#### **II.1.2) Main CPV code**

- 85310000 - Social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement exercise is to establish a Flexible Framework Agreement in accordance with Regulations 74-76 of the Public Contracts(Scotland) Regulations 2015 for the provision of Care at Home Services for Adults.

New Entrants can to be admitted after the Flexible Framework has been established.

West Dunbartonshire Council are seeking to appoint Providers on to a Flexible Framework for the provision of Care at Home Services which will be delivered to Supported Persons residing within West Dunbartonshire and who are clients of the Council acting on behalf of West Dunbartonshire Health and

Social Care Partnership (HSCP).

The value provided in II.1.5 is an ESTIMATE only for the total period of the Flexible Framework of 5 years, with an option to extend a further 2 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £25,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Clydebank and surrounding areas

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 33180000 - Functional support
- 70333000 - Housing services

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

### **II.2.4) Description of the procurement**

West Dunbartonshire Council are seeking to appoint suitably qualified, experienced and registered Providers onto an open and flexible Care at Home Framework for Adults.

The Services required under the terms of this Flexible Framework are those which fall under Self-Directed Support (Scotland) Act 2013 (SDS) Options 2 and 3.

The Service shall be delivered in a range of ways including providing personal care, personal support and housing support within Supported Persons own homes, 24 hours a day, 7 days per week, each day per year.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Dumbarton, Vale of Leven and surrounding areas

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 33180000 - Functional support
- 70333000 - Housing services

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

### **II.2.4) Description of the procurement**

West Dunbartonshire Council are seeking to appoint suitably qualified, experienced and registered Providers onto an open and flexible Care at Home Framework for Adults.

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### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Please refer to section VI.3 for financial checks and insurance requirements under this Contract.

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

It is a material condition of this Contract that as at the Commencement Date and throughout the contract period the Provider shall have in respect of the Services a current certificate of registration under the Regulation of Care (Scotland) Act 2001 as a Care at Home Service.

The Provider must have at the time of submission of the tender and at the time of the award being issued Care Inspectorate grades of 3 (adequate) and above across all areas of performance examined during inspections which cover “Quality of Care and Support”, “Quality of Staffing” and “Quality of Management and Leadership” or an equivalent Care Inspectorate framework criteria.

Any Provider who is newly registered must obtain at its first inspection and thereafter maintain the aforementioned Care Inspectorate grades.

Tenderers should provide Registration number(s) and any supporting information at Section 4A.2 in the SPD

#### **III.2.2) Contract performance conditions**

It is a condition of this contract that as at the Commencement Date and throughout the entire contract period the Provider shall have a current certificate of registration under the Regulation of Care (Scotland) Act 2001 as a Care at Home Service. The Provider must maintain a minimum score of 3 (adequate) in each key questions inspected. Any Provider who is newly registered must obtain at its first inspection a minimum score of 3 (adequate) across all key questions inspected and thereafter maintain a score of 3 (adequate) or higher for the duration of the contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

These services come within the 'Social and Other Specific Services' category as defined in, and subject to, the procurement regimes set out in section 7 of the Public Contracts (Scotland) Regulations 2015, commonly known as the Light Touch Regime. The duration of the Flexible Framework Agreement is a maximum of 84 months, for the purposes of business continuity and sustainability.

#### **IV.1.11) Main features of the award procedure**

The scope of Services to be provided under the Flexible Framework falls within the definition of a "social and other specific" service under the Public Contracts (Scotland) Regulations 2015 and therefore the Flexible Framework is not subject to the full requirements of the aforementioned regulations.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 December 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Minimum level(s) of standards required:

Turnover - Bidders must demonstrate an annual turnover for each of the 2 previous years of greater than 50,000.00 GBP.

Ratios - a Pass in any two of the three ratios as an overall Pass for Economic and Financial standing.

- (Ratio 1) Acid Test –  $(\text{Current Assets-stock})/\text{Current Liabilities}$ . To pass the Acid Test Ratio question the bidder must have a score of greater than 1.

- (Ratio 2) Return on Capital Employed % –  $\text{Profit}/\text{Capital employed}$ . To pass this question the Council require the bidder to score a

positive figure/Percentage.

- (Ratio 3) Current Ratio –  $\text{Current Assets}/\text{Liabilities}$ . To pass this question the Council require the bidder to achieve a score of greater than 1.

Insurance

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract,

the types and levels of insurance indicated below:

Q4B.5.1a Professional Risk Indemnity Insurance - 5 million GBP

Q4B5.1b Employers (Compulsory) Liability Insurance – 10 million GBP

Q4B.5.2 Public Liability Insurance – 10 million GBP

Q4B 5.2 Professional Indemnity (Including Administration of Medication) = 5 million GBP

Documentation requested for the above insurances should include name of insurers, policy numbers, expiry date and limits of any one incident and annual aggregate caps and the excesses under the policies.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27858. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

If the spend with a provider is more than 50,000GBP per year Social Benefits will be required.

(SC Ref:791256)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dumbarton Sheriff Court and Justice of the Peace Court

Sheriff Court House, Church Street

Dumbarton

G82 1QQ

Email

[Corporate.Procurement@west-dunbarton.gov.uk](mailto:Corporate.Procurement@west-dunbarton.gov.uk)

Country

United Kingdom

