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Tender

## **Provision of Temporary Agency Workers for Northern Ireland Civil Service, Agencies and Non Departmental Public Bodies**

Department of Finance

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-064882

Procurement identifier (OCID): ocds-h6vhtk-0594e3 ([view related notices](#))

Published 13 October 2025, 3:52pm

### **Scope**

### **Reference**

5972224

### **Description**

The Northern Ireland Civil Service, Agencies and Non Departmental Public Bodies are seeking to establish a Contract for the provision of temporary Agency Workers with Supplier(s) for the provision of temporary Agency workers. A list of participating bodies can be found on pages 2-3 of Schedule 2 Specification.

### **Total value (estimated)**

- £1,443,500,000 excluding VAT

- £1,732,200,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 19 January 2026 to 29 March 2029
- Possible extension to 2 April 2034
- 8 years, 2 months, 15 days

Description of possible extension:

There will be three options to extend; the first option is for an additional 2 years; the second option is for an additional 2 years; and the third option is for an additional 1 year.

### **Main procurement category**

Services

### **CPV classifications**

- 79620000 - Supply services of personnel including temporary staff
- 79600000 - Recruitment services

### **Lot constraints**

Description of how multiple lots may be awarded:

Each Lot under this Contract will be awarded on the basis of the Most Advantageous Tender (MAT) with a single supplier awarded for each Lot.

## **Lot 1. DfC Administration roles and Corporate Functions**

### **Description**

DfC Administration roles and Corporate Functions (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £1,000,000,000 excluding VAT
- £1,200,000,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Administration roles (excluding DfC) and Corporate Functions**

### **Description**

Administration roles (excluding DfC) and Corporate Functions (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £300,000,000 excluding VAT
- £360,000,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Professional and Technical**

### **Description**

Professional and Technical (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £40,000,000 excluding VAT
- £48,000,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Environmental, Scientific Services and Medical Roles (excluding OHS medical roles)**

## **Description**

Environmental, Scientific Services and Medical Roles (excluding OHS medical roles) (for full description, see Schedule 2 Specification)

## **Lot value (estimated)**

- £55,000,000 excluding VAT
- £66,000,000 including VAT

## **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Ancillary and Industrial**

### **Description**

Ancillary and Industrial (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £2,500,000 excluding VAT
- £3,000,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

## **Lot 6. Legal Roles**

### **Description**

Legal Roles (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £25,000,000 excluding VAT
- £30,000,000 including VAT

### **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 7. Youth and Social Care Roles**

### **Description**

Youth and Social Care Roles (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £3,000,000 excluding VAT
- £3,600,000 including VAT

## **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 8. Finance and Governance roles**

### **Description**

Finance and Governance roles (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £13,000,000 excluding VAT
- £15,600,000 including VAT

## **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 9. ICT Roles**

### **Description**

ICT Roles (for full description, see Schedule 2 Specification)

### **Lot value (estimated)**

- £5,000,000 excluding VAT
- £6,000,000 including VAT

## **Same for all lots**

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. DfC Administration roles and Corporate Functions**

**Lot 2. Administration roles (excluding DfC) and Corporate Functions**

**Lot 3. Professional and Technical**

**Lot 4. Environmental, Scientific Services and Medical Roles (excluding OHS medical roles)**

**Lot 5. Ancillary and Industrial**

**Lot 6. Legal Roles**

**Lot 7. Youth and Social Care Roles**

**Lot 8. Finance and Governance roles**

**Lot 9. ICT Roles**

FC1 General Assessment of Financial Standing and FC2 Credit Check.

### **Technical ability conditions of participation**

**Lot 1. DfC Administration roles and Corporate Functions**

**Lot 2. Administration roles (excluding DfC) and Corporate Functions**



**Lot 3. Professional and Technical**

**Lot 4. Environmental, Scientific Services and Medical Roles (excluding OHS medical roles)**

**Lot 5. Ancillary and Industrial**

**Lot 6. Legal Roles**

**Lot 7. Youth and Social Care Roles**

**Lot 8. Finance and Governance roles**

**Lot 9. ICT Roles**

TA1 Company Experience, TA2 Human Rights and TA3 Tackling Modern Slavery.

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## **Submission**

### **Enquiry deadline**

4 November 2025, 2:00pm

### **Tender submission deadline**

13 November 2025, 2:00pm

### **Submission address and any special instructions**

Tenders must be submitted electronically via the relevant Call for Tender (CfT) opportunity on eTendersNI, website details immediately below.

Paper submissions will not be accepted or considered and will be rejected by the Contracting Authority / Buyer.

The tender documents are available with unrestricted and full direct access, free of charge, at: URL <https://etendersni.gov.uk/epps>

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

5 January 2026

## Recurring procurement

Publication date of next tender notice (estimated): 13 October 2033

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## Award criteria

Name	Description	Type
AC1 Social Value	Social Value 15.4 percent	Quality
AC2 Provision of Agency Workers	Provision of Agency Workers 13.75 percent	Quality
AC3 Payment of Agency Workers	Payment of Agency Workers 10.45 percent	Quality
AC4 Contract Management, IT system and Management Information	Contract Management, IT system and Management Information 9.35 percent	Quality

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<b>Name</b>	<b>Description</b>	<b>Type</b>
AC5 Selection of Agency Worker and Pre-Employment Checks	Selection of Agency Worker and Pre-Employment Checks 6.05 percent	Quality
AC6 Total Supplier Fee	Total Supplier Fee 45 percent	Price

## **Weighting description**

55percent quality and 45percent cost

For Mandatory Requirements MR1 and MR2 please see ITT

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## **Other information**

### **Payment terms**

For details on invoicing procedures please see : <https://www.finance-ni.gov.uk/articles/account-ni-good-invoicing-practice>

The estimated value figure indicated in the Scope Section represents an overall estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the contracting Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Suppliers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Supplier in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and a Supplier shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority.

## **Description of risks to contract performance**

A list of participating bodies can be found on pages 2-3 of Schedule 2 Specification.

### **Exclusions**

If at any time during the procurement, or post award, it comes to the attention of the Contracting Authority (CA) or CPD, by whatever means, that a Supplier has become 'excluded' or 'excludable' as per Sec 57 of the PA 2023, the CA, after compliance with its obligations under the PA 23, reserves the right to exclude said Supplier from the procurement procedure or terminate any contract they have been awarded.

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Contracting authority**

## Department of Finance

- Public Procurement Organisation Number: PVTL-7513-YWVJ

Clare House 303 Airport Road West

Belfast

BT3 9ED

United Kingdom

Email: [StrategicDelivery.CPD@finance-ni.gov.uk](mailto:StrategicDelivery.CPD@finance-ni.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## CPD - Supplies & Services Division

Summary of their role in this procurement: Construction and Procurement Delivery - Supplies and Services Division, is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland. A list of participating bodies can be found on pages 2-3 of Schedule 2 Specification.

- Public Procurement Organisation Number: PVWG-8426-YWXV

Clare House 303 Airport Road West

Belfast

BT3 9ED

United Kingdom

Email: [StrategicDelivery.CPD@finance-ni.gov.uk](mailto:StrategicDelivery.CPD@finance-ni.gov.uk)

Region: UKN06 - Belfast

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## Contact organisation

Contact [CPD - Supplies & Services Division](#) for any enquiries.