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Tender

## **Venue services, accommodation and travel agents Framework for British Council Bosnia and Herzegovina**

British Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-064743

Procurement identifier (OCID): ocds-h6vhtk-05a7f2 ([view related notices](#))

Published 13 October 2025, 1:27pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

### **Scope**

### **Reference**

RFP1028267

## **Description**

The British Council would like to request suppliers to submit applications for British Council's framework for venue services, accommodation and travel agents in Bosnia and Herzegovina. The framework will be active from November 2025 to October 2027 with the option of two further one year extensions.

## **Total value (estimated)**

- £118,000 excluding VAT
- £137,000 including VAT

Below the relevant threshold

## **Contract dates (estimated)**

- 11 November 2025 to 10 November 2027
- Possible extension to 10 November 2029
- 4 years

Description of possible extension:

2x 12months optional extension

## **Main procurement category**

Services

## **Not the same for all lots**

CPV classifications are shown in Lot sections, because they are not the same for all lots.

## **Lot 1. Venue services and accommodation**

### **Description**

This lot is to provide venue services for events including but not limited to, internal meetings, training sessions, workshops, and larger scale conferences and can be either face to face, virtual or digital, as well as accommodation services for hosting the guests

### **Lot value (estimated)**

- £52,000 excluding VAT
- £60,000 including VAT

### **CPV classifications**

- 55000000 - Hotel, restaurant and retail trade services

### **Same for all lots**

Contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Travel agents**

### **Description**

This lot is to provide all aspects of travel services for both international and domestic travel in Bosnia and Herzegovina

### **Lot value (estimated)**

- £66,000 excluding VAT
- £77,000 including VAT

### **CPV classifications**

- 63500000 - Travel agency, tour operator and tourist assistance services
- 63510000 - Travel agency and similar services
- 63516000 - Travel management services

### **Same for all lots**

Contract dates are shown in the Scope section, because they are the same for all lots.

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## **Submission**

### **Enquiry deadline**

14 October 2025, 2:00pm

### **Tender submission deadline**

28 October 2025, 2:00pm

## **Submission address and any special instructions**

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>. Please register an account and the documents will be available once registered. All questions and submission are completed using the same portal.

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Quality 30%, Methodology and Approach 30%, Commercial 40%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Documents**

### **Technical specifications to be met**

<https://tap.tcsapps.com/tap2/#/bc-supplier-registration>

Associated tender documents

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## Contracting authority

### British Council

- Public Procurement Organisation Number: PHTN-1551-GCQH

1 Redman Place

London

E20 1JQ

United Kingdom

Contact name: Wai Shan Kwan

Email: [WaiShan.Kwan@britishcouncil.org](mailto:WaiShan.Kwan@britishcouncil.org)

Website: <http://www.britishcouncil.org>

Region: UKI41 - Hackney and Newham

Organisation type: Public authority - sub-central government