This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/064370-2025">https://www.find-tender.service.gov.uk/Notice/064370-2025</a>

Tender

### **ZED Waltham Forest**

London Borough of Waltham Forest

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-064370

Procurement identifier (OCID): ocds-h6vhtk-05ad37

Published 10 October 2025, 4:55pm

## Scope

#### Reference

DN786612

## **Description**

The Authority is looking to appoint a delivery partner to continue the ZED Waltham Forest zero emission delivery service for LBWF and local businesses. The service supports Council departments and local businesses with deliveries utilising e-assist cargo bikes and trikes to courier goods within the borough and beyond.

## **Total value (estimated)**

- £360,000 excluding VAT
- £432,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 2 January 2026 to 1 February 2028
- Possible extension to 1 February 2029
- 3 years, 1 month

Description of possible extension:

Details are specified in the ITT document

## Main procurement category

Services

#### **CPV** classifications

• 64100000 - Post and courier services

#### **Contract locations**

• UK - United Kingdom

# **Participation**

## Legal and financial capacity conditions of participation

Details are specified in the ITT documentation

## Technical ability conditions of participation

Details are specified in the ITT documentation

### Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

### **Submission**

## **Enquiry deadline**

24 October 2025, 12:00pm

#### **Tender submission deadline**

4 November 2025, 12:00pm

## Submission address and any special instructions

https://procontract.due-north.com/

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

18 December 2025

## **Award criteria**

Name	Description	Туре	Weighting
Price	Price	Price	50.00%
Quality	Quality	Quality	50.00%

## Other information

## **Payment terms**

Details as specified in the ITT documentations

## Description of risks to contract performance

Details as specified in the ITT documentations

## Conflicts assessment prepared/revised

Yes

Procedu	re
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#### **Procedure type**

Open procedure

### Special regime

Concession

#### Justification for not publishing a preliminary market engagement notice

Pre-existing Market Knowledge

The authority's extensive understanding of the market-gained through prior procurement exercises-means there is already a clear view of supplier capabilities and the availability of suitable solutions. As a result, the value that could be obtained from a Preliminary Market Engagement (PME) exercise is significantly reduced. With no material likelihood of uncovering new information, it is more prudent to direct resources towards the procurement itself, ensuring efficiency and focus throughout the process.

## **Documents**

#### **Associated tender documents**

https://procontract.due-north.com/

https://procontract.due-north.com/

## **Contracting authority**

### **London Borough of Waltham Forest**

• Public Procurement Organisation Number: PPJN-6757-NZZZ

Room 100, Waltham Forest Town Hall

Walthamstow

E17 4JF

United Kingdom

Contact name: Georgina Asumadu

Telephone: 0208 496 3000

Email: georgina.asumadu@walthamforest.gov.uk

Website: <a href="http://www.walthamforest.gov.uk/">http://www.walthamforest.gov.uk/</a>

Region: UKI53 - Redbridge and Waltham Forest

Organisation type: Public authority - sub-central government