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Tender

Seasonal Entertainment at Medina Theatre on the Isle of Wight

Isle of Wight Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-064281

Procurement identifier (OCID): ocids-h6vhtk-05ad00

Published 10 October 2025, 3:39pm

Scope

Reference

DN788936

Description

The Authority invites response to this Invitation to Tender (ITT) from suitably qualified suppliers ("Suppliers") for the provision of Seasonal Entertainment at Medina Theatre, Newport, Isle of Wight. Medina Theatre is a community facility located in Newport, Isle of Wight. It is managed by the Authority's staff at Medina Leisure Centre, Newport, Isle of Wight. The theatre provides a facility for both community hires and in-house events. It has an auditorium seating up to 430 patrons (including 6 wheelchair spaces) and a separate licensed bar. The requirement is for a supplier to provide the annual Pantomime. This consists of between 10 and 14 performances between 18th December and 3rd January (dependant on the Isle of Wight's Christmas school holiday period). For full details of the specification requirements can be found in the Specification Document. The contract period is 2 January 2026 until 2 January 2029 with the option to extend for up to a further 2 years at the sole discretion of the Authority.

Total value (estimated)

- £250,000 excluding VAT
- £300,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 January 2026 to 2 January 2029
- Possible extension to 2 January 2031
- 5 years, 1 day

Description of possible extension:

There is the option to extend for up to a further 2 years at the sole discretion of the Authority.

Main procurement category

Services

CPV classifications

- 92300000 - Entertainment services

Contract locations

- UKJ34 - Isle of Wight

Participation

Legal and financial capacity conditions of participation

As per tender pack

Technical ability conditions of participation

As per tender pack

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

3 November 2025, 2:00pm

Tender submission deadline

10 November 2025, 2:00pm

Submission address and any special instructions

Tenders should be submitted via the ProContract portal

<https://procontract.due-north.com/Advert?advertId=61c7ce3c-e1a5-f011-813a-005056b64545&p=08800155-5442-e511-80ed-000c29c9ba21>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

19 December 2025

Award criteria

Name	Description	Type	Weighting
Proposed Production in 2026.	Proposed Production in 2026.	Quality	30.00%
Price 1	Income Split for £0 - £30,000 per season, (value of ticket sales, including VAT)	Price	20.00%
Price 2	Additional income split over £30,001 per season (value of ticket sales, including VAT)	Price	20.00%
Advertising and promotional activities.	Advertising and promotional activities.	Quality	20.00%

Name	Description	Type	Weighting
Ticket Price Structure and Range	Ticket Price Structure and Range	Quality	8.00%
Social Value	Social Value	Quality	1.00%
Climate Environment and UNESCO Biosphere Impact	Climate Environment and UNESCO Biosphere Impact	Quality	1.00%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

Niche market

Documents

Associated tender documents

<https://procontract.due-north.com>

Tenders should be submitted via the ProContract portal

<https://procontract.due-north.com>

Search for DN774709

Contracting authority

Isle of Wight Council

- Public Procurement Organisation Number: PGYX-7387-YJXG

County Hall

Newport

PO30 1UD

United Kingdom

Contact name: Vanessa Squibb

Telephone: 01983821000

Email: vanessa.squibb@iow.gov.uk

Website: <http://www.iow.gov.uk>

Region: UKJ34 - Isle of Wight

Organisation type: Public authority - sub-central government