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Planning

Accessibility Design Reference Group

West Yorkshire Combined Authority

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-064265

Procurement identifier (OCID): ocids-h6vhtk-05acf7

Published 10 October 2025, 3:30pm

Scope

Reference

104244

Description

West Yorkshire Combined Authority (The CA) is looking to appoint an organisation to support with creating, recruiting for, and managing a new Accessibility Design Reference Group (ADRG). The ADRG will consist of individuals with lived experience of disabilities, long-term conditions, and accessibility challenges, including both physical and non-physical impairments. The group's primary purpose is to leverage this lived experience to advise on transport strategies and schemes. By doing so, they will help identify and remove barriers to accessing transport across West Yorkshire, ensuring our network works for everyone. To ensure their contributions are valued and heard, with members of the group will be reimbursed for their time and travel. The payments and reimbursements will be managed by the successful supplier.

Total value (estimated)

- £528,000 excluding VAT
- £633,600 including VAT

Above the relevant threshold

Contract dates (estimated)

- 24 February 2026 to 23 February 2029
- 3 years

Main procurement category

Services

CPV classifications

- 98000000 - Other community, social and personal services

Contract locations

- UKE4 - West Yorkshire

Engagement

Engagement deadline

21 October 2025

Engagement process description

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=98972&B= Process for responding: Please express an interest via the above link. Interested suppliers should register their interest in this PME event by responding to this PME notice through the Combined Authorities YORtender procurement portal. YORtender may require you to register prior to accessing the event. The PME event will be on Tuesday 21st October 2025 at 10am and will be held virtually. Details on how to access and attend the event will be shared nearer to the date, to all who have registered their interest. Following the PME event, a PME questionnaire will be released to suppliers. Suppliers which do not want to complete and submit a questionnaire will not be precluded from participating in future PME events or the tender process itself.

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Publication date of tender notice (estimated)

18 November 2025

Contracting authority

West Yorkshire Combined Authority

- Public Procurement Organisation Number: PHYG-7328-ZLQJ

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Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government