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Tender

ESPH AB WDC Design Guide (ESPH736 TT)

Wealden District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-063568

Procurement identifier (OCID): ocds-h6vhtk-05ab44 ([view related notices](#))

Published 9 October 2025, 10:03am

Scope

Reference

ESPH736

Description

Wealden District Council (WDC) are seeking to appoint suitably qualified and experienced design consultants to draft a Design Guide to provide evidence to inform design policies in the Council's emerging Local Plan. This will include an analysis of what makes Wealden District distinctive and special. In addition, this work will inform Development Management decisions on planning applications and will inform pre-application discussions, encouraging and enabling applicants to secure higher standards of design. It will also assist in the production of Neighbourhood Plans by our Town and Parish Councils.

The Design Guide will be divided into relevant parts, subject to the submissions made by the appointed consultant and discussions at the inception meeting:

- Introduction
- Wealden District- what makes it distinctive/special

- Design Issues and Opportunities in Wealden
- Overarching Themes
- The Design Process- a context-led approach and masterplanning
- Design Guidance by Design Principle
- Design Guidance by Development Type
- Heritage

Please see the full specification and tender details in the tender documents.

Total value (estimated)

- £80,000 excluding VAT
- £96,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 31 March 2026
- Possible extension to 31 March 2027
- 1 year, 4 months

Description of possible extension:

12 month optional extension

Main procurement category

Services

CPV classifications

- 71410000 - Urban planning services
 - 79415200 - Design consultancy services
 - 90712000 - Environmental planning
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Submission

Enquiry deadline

20 October 2025, 11:59pm

Tender submission deadline

30 October 2025, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/sesharedservices/aspx/ProjectManage/38703>

Tenders may be submitted electronically

Yes

Award criteria

Cost 30% Quality 70%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Wealden District Council

- Public Procurement Organisation Number: PXRN-7814-TGXG

Vicarage Lane

Hailsham

BN27 2AX

United Kingdom

Contact name: Adam Bennett

Email: esph@wealden.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government