

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/063010-2025>

Tender

## **Hybrid Mail Solution & Bulk Printing for South Staffordshire District Council (SSDC) - Mini-Competition via Crown Commercial Service (CCS) Framework Agreement for Postal Service & Solutions RM6280**

South Staffordshire District Council

F02: Contract notice

Notice identifier: 2025/S 000-063010

Procurement identifier (OCID): ocds-h6vhtk-05a9e2

Published 7 October 2025, 4:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Staffordshire District Council

Council Offices, Wolverhampton Road

Codsall

WV81PX

#### **Contact**

Nathaniel Taylor

#### **Email**

[nathaniel.taylor@staffordshire.gov.uk](mailto:nathaniel.taylor@staffordshire.gov.uk)

#### **Telephone**

+44 1785854658

**Country**

United Kingdom

**Region code**

UKG24 - Staffordshire CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.sstaffs.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hybrid Mail Solution & Bulk Printing for South Staffordshire District Council (SSDC) - Mini-Competition via Crown Commercial Service (CCS) Framework Agreement for Postal Service & Solutions RM6280

Reference number

IA3656

#### **II.1.2) Main CPV code**

- 79571000 - Mailing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Staffordshire District Council (SSDC/the Council) is a district council within the county of Staffordshire. The Council is seeking to appoint a supplier for the provision of hybrid mail solutions for a period of up to 4 years. The Council currently has a contract for the provision of hybrid mail solutions for an approximate volume of 160,000 items per annum. The Council is seeking a new contract in hybrid mail solutions for services across the whole of the Council with the majority of the anticipated work coming from the Revenues and Benefits team.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

South Staffordshire District

### **II.2.4) Description of the procurement**

This is a further competition from the Crown Commercial Services Framework Agreement for Postal Service & Solutions RM6280, Lot 6 Hybrid Mail, therefore, competition is limited to those suppliers who have been awarded to this agreement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2026

End date

31 March 2030

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period is 01/04/2026 to 31/03/2028 with two optional 12-month extension periods to 31/03/2029 & 31/03/2030.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 November 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2025

Local time

1:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

Stafford

Country

United Kingdom