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Tender

Hybrid Mail Solution & Bulk Printing for South Staffordshire District Council (SSDC) - Mini-Competition via Crown Commercial Service (CCS) Framework Agreement for Postal Service & Solutions RM6280

South Staffordshire District Council

F02: Contract notice

Notice identifier: 2025/S 000-063010

Procurement identifier (OCID): ocds-h6vhtk-05a9e2

Published 7 October 2025, 4:18pm

Section I: Contracting authority

I.1) Name and addresses

South Staffordshire District Council

Council Offices, Wolverhampton Road

Codsall

WV81PX

Contact

Nathaniel Taylor

Email

nathaniel.taylor@staffordshire.gov.uk

Telephone

+44 1785854658

Country

United Kingdom

Region code

UKG24 - Staffordshire CC

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.sstaffs.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hybrid Mail Solution & Bulk Printing for South Staffordshire District Council (SSDC) - Mini-Competition via Crown Commercial Service (CCS) Framework Agreement for Postal Service & Solutions RM6280

Reference number

IA3656

II.1.2) Main CPV code

- 79571000 - Mailing services

II.1.3) Type of contract

Services

II.1.4) Short description

South Staffordshire District Council (SSDC/the Council) is a district council within the county of Staffordshire. The Council is seeking to appoint a supplier for the provision of hybrid mail solutions for a period of up to 4 years. The Council currently has a contract for the provision of hybrid mail solutions for an approximate volume of 160,000 items per annum. The Council is seeking a new contract in hybrid mail solutions for services across the whole of the Council with the majority of the anticipated work coming from the Revenues and Benefits team.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

South Staffordshire District

II.2.4) Description of the procurement

This is a further competition from the Crown Commercial Services Framework Agreement for Postal Service & Solutions RM6280, Lot 6 Hybrid Mail, therefore, competition is limited to those suppliers who have been awarded to this agreement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2026

End date

31 March 2030

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial period is 01/04/2026 to 31/03/2028 with two optional 12-month extension periods to 31/03/2029 & 31/03/2030.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 November 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

6 November 2025

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

Stafford

Country

United Kingdom