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Award

TD2296- Provision of Bulking and Printing Services

Derby City Council

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-062869

Procurement identifier (OCID): ocds-h6vhtk-056476 ([view related notices](#))

Published 7 October 2025, 1:30pm

Scope

Reference

TD2296

Description

Derby City Council (the Council) is undertaking this procurement to establish a contract for the supply of a Bulk Mailing service, in respect of production and dispatch of a range of documents required by the Council.

Contract 1

Supplier

- DATAGRAPHIC LIMITED

Contract value

- £922,298.18 excluding VAT
- £1,106,757.82 including VAT

Above the relevant threshold

Award decision date

7 October 2025

Date assessment summaries were sent to tenderers

7 October 2025

Standstill period

- End: 16 October 2025
- 8 working days

Earliest date the contract will be signed

17 October 2025

Contract dates (estimated)

- 5 January 2026 to 4 January 2028

- Possible extension to 4 January 2030
- 4 years

Description of possible extension:

There will be an option to extend the contract for two (2) years in 12-month increments, subject to satisfactory performance and business needs. Maximum contract period is four (4) years (48 months)

Main procurement category

Services

Options

The right to additional purchases while the contract is valid.

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CPV classifications

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

Contract locations

- UKF11 - Derby
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Information about tenders

- 10 tenders received
- 8 tenders assessed in the final stage:
 - 8 submitted by small and medium-sized enterprises (SME)
 - 0 submitted by voluntary, community and social enterprises (VCSE)
- 1 supplier awarded contracts
- 7 suppliers unsuccessful (details included for contracts over £5 million)

Procedure

Procedure type

Open procedure

Supplier

DATAGRAPHIC LIMITED

- Companies House: 02913191
- Public Procurement Organisation Number: PLWB-8326-RGBL

Ireland Industrial Estate Adelphi Way

Chesterfield

S43 3LS

United Kingdom

Email: tenders@datagraphic.co.uk

Website: <http://datagraphic.co.uk>

Region: UKF12 - East Derbyshire

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1

Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

The Council House - Corporation Street

Derby

DE1 2FS

United Kingdom

Email: procurement@derby.gov.uk

Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government