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Contract

RBGKEW1387 Payroll Services

Board of Trustees of the Royal Botanic Gardens Kew

F03: Contract award notice

Notice identifier: 2025/S 000-062644

Procurement identifier (OCID): ocds-h6vhtk-05a908

Published 6 October 2025, 4:59pm

Section I: Contracting authority

I.1) Name and addresses

Board of Trustees of the Royal Botanic Gardens Kew

THE HERBARIUM

KEW GREEN

TW93AE

Email

procurement@kew.org

Country

United Kingdom

Region code

UKI75 - Hounslow and Richmond upon Thames

Companies House

803428

Internet address(es)

Main address

www.kew.org

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

RBGKEW1387 Payroll Services

Reference number

RBGKEW1387

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

Fully managed payroll processing services, including access to associated payroll software and reporting tools.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £624,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

Fully managed payroll processing services, including access to associated payroll software and reporting tools.

Framework information: Crown Commercial Services, Framework,

G Cloud 14 - RM1557.14 Lots 1-3

Direct award.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Framework information: Crown Commercial Services, Framework, G Cloud 14 - RM1557.14 Lots 1-3

Direct award

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 March 2025

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

CGI IT UK Limited

20 Fenchurch Street, 14th Floor, , United Kingdom,

London

EC3M 3BY

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

00947968

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £624,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Board of Trustees of the Royal Botanic Gardens Kew

KEW GREEN

Richmond, London

Country

United Kingdom