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Contract

## **RBGKEW1387 Payroll Services**

Board of Trustees of the Royal Botanic Gardens Kew

F03: Contract award notice

Notice identifier: 2025/S 000-062644

Procurement identifier (OCID): ocids-h6vhtk-05a908

Published 6 October 2025, 4:59pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Board of Trustees of the Royal Botanic Gardens Kew

THE HERBARIUM

KEW GREEN

TW93AE

#### **Email**

[procurement@kew.org](mailto:procurement@kew.org)

#### **Country**

United Kingdom

#### **Region code**

UKI75 - Hounslow and Richmond upon Thames

#### **Companies House**

803428

**Internet address(es)**

Main address

<http://www.kew.org>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Environment

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

RBGKEW1387 Payroll Services

Reference number

RBGKEW1387

**II.1.2) Main CPV code**

- 79211110 - Payroll management services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Fully managed payroll processing services, including access to associated payroll software and reporting tools.

**II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £624,000

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

### **II.2.4) Description of the procurement**

Fully managed payroll processing services, including access to associated payroll software and reporting tools.

Framework information: Crown Commercial Services, Framework,

G Cloud 14 - RM1557.14 Lots 1-3

Direct award.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Framework information: Crown Commercial Services, Framework, G Cloud 14 - RM1557.14 Lots 1-3

Direct award

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 March 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

CGI IT UK Limited

20 Fenchurch Street, 14th Floor, , United Kingdom,

London

EC3M 3BY

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

00947968

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £624,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Board of Trustees of the Royal Botanic Gardens Kew

KEW GREEN

Richmond, London

Country

United Kingdom