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Tender

Cardinal Heenan & Broughton Hall Catholic High Schools & Joint 6th Form Cleaning Tender 2025/6

RPJ3 Group

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-062593

Procurement identifier (OCID): ocds-h6vhtk-05a8eb

Published 6 October 2025, 3:34pm

Scope

Description

Cardinal Heenan and Broughton Hall Catholic High Schools and joint 6th Form centre are seeking to procure a provider for cleaning services.

The provision of the service must demonstrate the best value approach and be flexible in its delivery and operation to ensure that the needs and ethos of the individual schools are supported.

This tender process is targeted to have a cleaning contract in place to commence on 29th May 2026. Please note that this process covers all cleaning services within Cardinal Heenan Catholic High School, Broughton Hall Catholic High school and the joint 6th form centre with full tender costings and proposals for each school for a contract start in on 29th May 2026. These details will be further explained in the ITT documents. The tender process will be through a competitive flexible procedure commencing with a participation stage to create a select bidder list following analysis of a PSQ document (within which the scoring criteria will be included). The nature of the contract demands a good local infrastructure to provide and maintain the level and standard of cleaning service and support required by the schools. Labour resource/relief cover is very important. We have set a minimum level of turnover for this tender at 250,000 GBP which takes into account

the contract turnover and cash flow associations. This is a discretionary pass/fail question on the basis that we will consider any additional guarantees and formal assurances such as parent company guarantors or similar which must be included to support any submission. We have set a minimum Employer's (compulsory) liability insurance of 10,000,000 GBP). Following the analysis of PSQ's the selected bidders will be invited to attend a site survey and tender briefing initially planned for December 2025. Tender response deadline is planned as early January 2026 and it is envisaged that interviews will take place in early February 2026. The contract will be for a 3 +1 +1 period (5 years in total including the option to extend for 1 + 1 years).

Total value (estimated)

- £1,750,000 excluding VAT
- £2,100,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 29 May 2026 to 28 May 2029
- Possible extension to 28 May 2031
- 5 years

Description of possible extension:

Initial contract is for three years with the option to extend for a further one plus one years, a maximum of five years in total.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKD72 - Liverpool

Participation

Legal and financial capacity conditions of participation

As per PSQ document

Technical ability conditions of participation

As per PSQ document

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Submission type

Requests to participate

Deadline for requests to participate

3 November 2025, 12:00pm

Submission address and any special instructions

www.mytenders.co.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

4 to 9 suppliers

Selection criteria:

A Procurement Specific Questionnaire is completed by suppliers with the highest scoring suppliers being invited to tender.

Award decision date (estimated)

5 February 2026

Award criteria

Name	Description	Type	Weighting
Financial	6/7 financial schedules require completion, providing a fixed price annual cost.	Cost	55.00%
Qualitative	9 qualitative schedules require responding to	Quality	45.00%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The competitive flexible procedure will commence with a participation stage whereby a PSQ will be completed by interested suppliers. This will be scored, and successful suppliers will be invited to submit a full tender. The tender submissions will be analysed and scored and selected suppliers will be invited to final interview/presentation stage. The

contracting Authority will then select the winning supplier and award the contract.

Justification for not publishing a preliminary market engagement notice

Time constraints of the procurement process and to ensure a level playing field so no supplier has an unfair advantage or to distort competition.

Documents

Associated tender documents

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=614897

PSQ Document for the Cardinal Heenan and Broughton Hall Catholic High Schools and Joint 6th Form Cleaning Tender 2025/26

Documents to be provided after the tender notice

Full tender documents will be sent out electronically after the PSQ stage to all qualifying bidders

Contracting authority

RPJ3 Group

- Public Procurement Organisation Number: PRYY-6263-NQHG

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Organisation type: Public authority - sub-central government