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Tender

PROC 25 2968 -Expert Witness Services (Professional Services)

Scottish Police Authority

F02: Contract notice

Notice identifier: 2025/S 000-062245

Procurement identifier (OCID): ocds-h6vhtk-05a827

Published 3 October 2025, 3:31pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Police Authority

1 Pacific Quay, 2nd Floor

Glasgow

G51 1DZ

Email

louise.hall@scotland.police.uk

Telephone

+44 1786895668

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.spa.police.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19762

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PROC 25 2968 -Expert Witness Services (Professional Services)

Reference number

PROC 25 2968

II.1.2) Main CPV code

- 71319000 - Expert witness services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Police Authority (“the Authority”) on behalf of Police Scotland has a requirement for Professional Medical Witness Services to support an ongoing investigation. The services of qualified and experienced professional Neurosurgeons are required to review the medical evidence and records available to support Police Scotland and the Crown & Procurator Fiscal Service (“COPFS”).

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Police Authority (“the Authority”) on behalf of Police Scotland has a requirement for Professional Medical Witness Services to support an ongoing investigation. The services of qualified and experienced professional Neurosurgeons are required to review the medical evidence and records available to support Police Scotland and the Crown & Procurator Fiscal Service (“COPFS”). Full details are available in the word version of the contract notice and tender documents uploaded to the attachments section of the PCST Project Number 30186.

II.2.5) Award criteria

Quality criterion - Name: Technical Envelope (PCST) / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The authority will reserve the right to spend up to 999,999.00 GBP under this contract but the level of spend is not guaranteed.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see full details in the Contract Notice uploaded to the Attachments section of the PCST project including details of SPD Question 4A.1 Trade Registers

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see full details in the Contract Notice uploaded to the Attachments section of the PCST project including details of SPD Question 4B5 Insurances and EPD Question 4B6 Financial Standing.

Minimum level(s) of standards possibly required

Please see full details in the Contract Notice uploaded to the Attachments section of the PCST project.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please see full details in the Contract Notice uploaded to the Attachments section of the PCST project including details of SPD Question 4C.1.2 Technical and Professional Ability and SPD Question 4C.6.1 Technical and Professional Ability (Qualifications).

Minimum level(s) of standards possibly required

Please see full details in the Contract Notice uploaded to the Attachments section of the PCST project

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

SPD Question 4C.6.1 Technical and Professional Ability (Qualifications) will apply. Experts will require the professional qualifications contained in the Contract Notice, a copy of which is uploaded to the PCST project attachments area.

III.2.2) Contract performance conditions

During the period of the Contract Agreement, the Contractor shall monitor and measure their performance against the Key Performance Indicators (KPIs) detailed in the Contract notice uploaded to the attachments area of the PCST project.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 November 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 November 2025

Local time

12:30pm

Place

Glasgow

Information about authorised persons and opening procedure

Tenders will be opened by a member of the Procurement Team using the PCST portal.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Full details are contained in the word version of the Contract Notice uploaded to the Attachments area of the PCST project (number 30186)

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30186. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:811926)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament House, Parliament Square

Edinburgh

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Per the Public Contract (Scotland) Regulations 2015